



SAN DIEGO  
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# San Diego Housing Commission (SDHC) Award of Contract to Ace Parking for SDHC Headquarters Parking Management Services Presentation to the SDHC Board of Commissioners July 18, 2025

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# SDHC – Contract for Parking Management Services

## Introduction

- Parking structure at SDHC's headquarters office building at 1122 Broadway requires parking operations to:
  - Manage parking spaces, gates, gate equipment, card readers, parking booth, camera system and cleaning
  - Enforce rules and regulations
  - Perform additional duties as stated in the Parking Easement Agreement
- May 6, 2025: SDHC issued a Request for Proposals (RFP) for parking management services.
- May 22, 2025: A mandatory pre-bid meeting was held at SDHC's headquarters.
  - Representatives from four companies attended.
- June 3, 2025: The RFP closed, and SDHC received three proposals.
- Evaluation committee reviewed, scored and ranked responsive proposals based on:
  - Qualifications and experience
  - Cost
  - Technical experience / capabilities
  - Nondiscrimination
- Ace Parking was deemed the highest ranked and responsive bidder.



# SDHC – Contract for Parking Management Services

## Contract Terms

- Initial one-year term: \$299,901
- The total cost for a one-year term with four one-year options to renew is \$1,592,215.
  - Includes an annual 3 percent increase

Contract Term	Total Contract Amount
Year 1 (August 1, 2025 – July 31, 2026)	\$299,901
1 <sup>st</sup> Option (August 1, 2026 – July 31, 2027)	\$308,898
2 <sup>nd</sup> Option (August 1, 2027 – July 31, 2028)	\$318,165
3 <sup>rd</sup> Option (August 1, 2028 – July 31, 2029)	\$327,710
4 <sup>th</sup> Option (August 1, 2029 – July 31, 2030)	\$337,541
Total Contract Cost	\$1,592,215



# SDHC – Contract for Parking Management Services

## Fiscal Considerations

- Parking Management Services is a continuing activity that was approved in the Fiscal Year 2026 SDHC budget.
- The proposed contract crosses fiscal years.
- Approval of the sources and uses of funds for the proposed contract for future fiscal years will occur in accordance with SDHC's annual budget process.
- The award of the contract to Ace Parking is to replace an expiring agreement and continue needed services.



# SDHC – Contract for Parking Management Services

## Staff Recommendations

### That the SDHC Board of Commissioners take the following actions:

- 1) Authorize SDHC to enter into an agreement with ACE Parking III, LLC (ACE Parking) for parking operator services at SDHC’s headquarters office building at 1122 Broadway, San Diego, CA 92101, which SDHC owns, for a one-year term from August 1, 2025, through July 31, 2026, with four oneyear options to renew for a total contract cost of \$1,592,215 if all options are exercised. A 3 percent increase in the yearly contract amount would apply for each renewal option the year SDHC chooses to exercise.

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## SDHC – Contract for Parking Management Services Staff Recommendations (Continued)

- 2) Authorize SDHC's President and Chief Executive Officer (President and CEO), or designee, to substitute the funding sources with other available funding sources provided that the total program/project budget amount after substitution does not exceed the approved total budget, should the operational need arise or should actions be to the benefit of SDHC and its mission.
- 3) Authorize the President and CEO, or designee, to execute all documents and instruments that are necessary and/or appropriate to implement these approvals, in a form approved by General Counsel, and to take such actions as are necessary and/or appropriate to implement these approvals, provided that a copy of the documents, signed as to form by General Counsel, is submitted to each Housing Commissioner.



## Questions & Comments

