

### **SPECIAL MEETING AGENDA**

SAN DIEGO HOUSING COMMISSION SPECIAL MEETING AGENDA APRIL 25, 2025, 9:00 A.M. SMART CORNER 4TH FLOOR CONFERENCE ROOM 1122 BROADWAY SAN DIEGO, CALIFORNIA 92101

Chair Eugene "Mitch" Mitchell Vice Chair Ryan Clumpner Commissioner Stephen P. Cushman Commissioner Johanna Hester Commissioner Kellee Hubbard Commissioner Antoine "Tony" Jackson Commissioner Melinda K. Vásquez

The San Diego Housing Commission (Housing Commission) Board of Commissioners meets in person. Members of the public who wish to provide Non-Agenda Public Comments or comments on items on the agenda should attend the meeting in person and complete and submit a written speaker slip on the day of the meeting before the item on which they wish to speak is called. Public Comments may also be submitted in writing, as described at the end of the agenda.

#### ADDITIONAL INFORMATION ABOUT HOW TO PARTICIPATE IN THIS MEETING IS PROVIDED AT THE END OF THE AGENDA

#### REQUESTS FOR ACCESSIBILITY MODIFICATIONS OR TRANSLATION ACCOMMODATIONS

The Americans with Disabilities Act (ADA) requires accommodations for individuals with disabilities. These may include making agenda information available in other formats and disability-related modifications or accommodations needed to help with meeting participation—including different ways to see meetings and offer public comment. To request accommodations, please contact the Housing Commission's Communications and Government Relations Division at (619) 578-7550 (voice), (619) 398-2440 (TTY) or by email at <u>SDHCdocketinfo@sdhc.org</u>. Please submit your request at least three business days before the date of the Housing Commission Board of Commissioners meeting. The Housing Commission is committed to resolving accessibility requests quickly to maximize accessibility.

Public comments may be made in any language. The Housing Commission may be able to provide services to translate public comment into English. To request translation services, contact the Housing Commission's Communications and Government Relations Division at (619) 578-7550 (voice), (619) 398-2440 (TTY) or by email at <u>SDHCdocketinfo@sdhc.org</u>. Please submit your request at least three business days before the date of the Housing Commission Board of Commissioners meeting. The Housing Commission is committed to addressing language translation requests quickly to maximize public participation.

Los comentarios públicos pueden ser en cualquier idioma. La Comisión de Vivienda podría brindar servicios de traducción al inglés. Para solicitar servicio de traducción, póngase en contacto con el



Departamento de Comunicaciones y Relaciones Gubernamentales de la Comisión de Vivienda al (619) 578-7550 (voz), (619) 398-2440 (TTY) o por email a <u>SDHCdocketinfo@sdhc.org</u>. Favor de hacer su solicitud con por lo menos tres días laborales de anticipación antes de la fecha de la sesión de la Mesa Directiva de la Comisión de Vivienda. La Comisión de Vivienda se compromete a responder a las solicitudes de traducción rápidamente para maximizar la participación pública.

Công chúng có thể đóng góp ý kiến bằng bất kỳ ngôn ngữ nào. Ủy Ban Gia Cư có thể cung cấp dịch vụ thông dịch các ý kiến của công chúng sang tiếng Anh. Để yêu cầu dịch vụ thông dịch, xin liên hệ Phòng Truyền Thông và Quan Hệ Chính Quyền của Ủy Ban Gia Cư theo số (619) 578-7550 (thoại), (619) 398-2440 (TTY) hoặc bằng email tại <u>SDHCdocketinfo@sdhc.org</u>. Vui lòng gửi yêu cầu của quý vị ít nhất ba ngày làm việc trước ngày họp Hội Đồng Ủy Viên của Ủy Ban Gia Cư. Ủy Ban Gia Cư cam kết nhanh chóng đáp ứng các yêu cầu thông dịch ngôn ngữ để tăng cường tối đa sự tham gia của công chúng.

Maaaring gawin sa anumang wika ang mga pampublikong komento. Maaaring makapagbigay ang Komisyon sa Pabahay (Housing Commission) ng mga serbisyo upang isalin ang pampublikong komento sa Ingles. Upang humiling ng mga serbisyo sa pagsasalin, makipag-ugnayan sa Dibisyon ng Komunikasyon at Ugnayan ng Pamahalaan ng Komisyon sa Pabahay sa (619) 578-7550 (voice), (619) 398-2440 (TTY) o sa pamamagitan ng email

sa <u>SDHCdocketinfo@sdhc.org</u>. Mangyaring isumite ang iyong kahilingan nang hindi bababa sa tatlong araw ng negosyo bago ang petsa ng pagpupulong ng Lupon ng mga Komisyonado ng Komisyon sa Pabahay. Ang Komisyon sa Pabahay ay nakatuon sa pagtugon sa mga kahilingan sa pagsasalin ng wika nang mabilis upang mapakinabangan ang pakikilahok ng publiko.

您可以使用任何語言發表公眾意見。「住房委員會」可以提供翻譯服務將公眾意見譯成英文。如要 申請翻譯服務,請致電(619)578-7550(語音)、(619)398-2440(TTY),或發送電郵至 SDHCdocketinfo@sdhc.org 聯繫「住房委員會-通訊和政府關系部」。請於「住房委員會理事會」 會議召開前至少三個工作日提交該申請。「住房委員會」會確保盡快受理語言翻譯請求,以最大限 度提高公眾的參與度。

공공 의견은 어떤 언어로도 제공하실 수 있습니다. 주택위원회(Housing Commission)는 공공 의견을 영어로 번역해드리는 서비스를 제공할 수 있습니다. 번역 서비스를 요청하시려면, (619) 578-7550(음성), (619) 398-2440(TTY) 또는 이메일 <u>SDHCdocketinfo@sdhc.org</u>로 주택위원회의 커뮤니케이션 및 정부 관계 부서(Communications and Government Relations Division)로 연락해주십시오. 번역 서비스 요청은 주택위원회 감독관 위원회(Board of Commissioners) 회의 날짜로부터 최소한 영업일 삼 일 이전에 제출해주시기 바랍니다. 주택위원회는 대중의 참여를 최대화할 수 있도록 언어 번역 요청에 최대한 신속하게 대처해드릴 것을 약속합니다.

نظرات عمومی میتوانند به هر زبانی باشند. «کمیسیون مسکن» ممکن است بتواند خدماتی برای ترجمه نظرات عمومی به انگلیسی ارائه دهد. برای درخواست خدمات ترجمه، با «بخش ارتباطات و روابط دولتی کمیسیون مسکن» به شماره 578-578 (619) (صوتی)، (TTY) 2440-398 (619) یا از طریق آدرس ایمیل <u>SDHCdocketinfo@sdhc.org</u> تماس بگیرید. لطفاً درخواست



خود را حداقل سه روز کاری قبل از تاریخ جلسه «اعضای هیئت کمیسیون مسکن» ارسال کنید. در راستای حداکثرسازی مشارکت عمومی، «کمیسیون مسکن» متعهد است به در خواستهای ترجمه زبان سریعاً رسیدگی کند.

يمكن تقديم التعليقات العامة بأي لغة. قد تتمكن لجنة الإسكان من تقديم خدمات لترجمة التعليقات العامة إلى اللغة الإنجليزية. لطلب خدمات الترجمة، يُرجى التواصل مع قسم الاتصالات والعلاقات الحكومية التابع للجنة على الرقم 578-578 (619) (صوتيًا) أو -398 (619) 2440 (المراسلة النصية) أو عبر البريد الإلكتروني على SDHCdocketinfo@sdhc.org . يُرجى تقديم طلبك قبل ثلاثة أيام عمل على الأقل من تاريخ اجتماع مجلس مفوضي لجنة الإسكان. تلتزم لجنة الإسكان بمعالجة طلبات ترجمة اللغة بسرعة لتحقيق أقصى قدر من المشاركة العامة.

#### <u>ITEMS</u>

#### 10 CALL TO ORDER

#### 20 NON-AGENDA PUBLIC COMMENT

At this time, individuals may address the San Diego Housing Commission (SDHC) Board of Commissioners (Board) on any subject in its area of responsibility that is not presently pending before the SDHC Board. Pursuant to the Brown Act, the SDHC Board can take no action.

#### 30 COMMISSIONER COMMENTS

#### 40 REPORT BY THE PRESIDENT & CHIEF EXECUTIVE OFFICER

#### 50 APPROVAL OF THE MINUTES

March 14, 2025, Regular Meeting Minutes and Special Meeting Minutes

#### ADOPTION AGENDA

All actions of the San Diego Housing Commission Board of Commissioners (Housing Commission Board) listed in the agenda are final seven days after Housing Commission Board action unless the Housing Authority of the City of San Diego asks to review the decision of the Housing Commission Board within the seven-day period.

#### 100 <u>HCR25-031</u> <u>Award of a Contract with Ware Disposal, Inc., for Trash, Recycling and</u> <u>Organics Collection Services</u>

## Advance notice of San Diego Housing Commission (Housing Commission) hearing of the following matter has been provided to the Housing Authority Members pursuant to the provisions of San Diego Municipal Code Section 98.0301(e)(4)(A)-(B).

That the San Diego Housing Commission (SDHC) Board of Commissioners (Board) take the following actions:

1) Authorize SDHC to enter into a contract with Ware Disposal, Inc., for trash, recycling and organics collection services for an initial term of June 1, 2025, through May 31, 2026, in the amount of \$1,182,176.21 with four one-year options to renew based on SDHC's needs. The dollar amounts for the first year and each renewal option, if SDHC exercises the option, include an annual 20 percent contingency and anticipated Consumer Price Index (CPI) increases. The



contingency is subject to SDHC's written approval and execution through a contract amendment, if needed. Spending against the contract will not exceed the approved total budget in each fiscal year.

- 2) Authorize the President and Chief Executive Officer (President and CEO), or designee, to substitute the funding sources with other available funding sources, provided the total program/project budget amount after substitution does not exceed the approved total budget, should the operational need arise or should such actions benefit SDHC and its mission.
- 3) Authorize the President and CEO, or designee, to execute all documents and instruments that are necessary and/or appropriate to implement these approvals, in a form approved by General Counsel, and take such actions as are necessary and/or appropriate to implement these approvals, provided that a copy of the documents, signed as to form by General Counsel, is submitted to each Housing Commissioner.

#### 101 <u>HCR25-032</u> <u>Award of a Contract with Aventus Security Inc. for Security Services for</u> the San Diego Housing Commission's Headquarters

That the San Diego Housing Commission (SDHC) Board of Commissioners (Board) take the following actions:

 Ratify an agreement with Aventus Security, Inc. for security services at SDHC's headquarters at 1122 Broadway, San Diego, 92101, which SDHC owns, for an initial one-year term from April 15, 2025, through April 14, 2026, in the amount of \$663,838 with four one-year options to renew. The dollar amounts for the first year and each renewal option, if SDHC exercises the option, include an annual 10 percent contingency and a 3 percent increase for each option year SDHC exercises.

Contract Term	Contract Amount	Contingency	Total
Year 1			
April 15, 2025-April 14, 2026	\$603,480	\$60,348	\$663,828
Year 2			
April 15, 2026-April 14, 2027	\$621,510	\$62,151	\$683,661
Year 1			
April 15, 2027-April 14, 2028	\$640,156	\$64,016	\$704,172
Year 1			
April 15, 2028-April 14, 2029	\$659,360	\$65,936	\$725,296
Year 1			
April 15, 2029-April 14, 2030	\$679,141	\$67,914	\$747,055
Total Contract Cost	\$3,203,647		\$3,524,012

2) Authorize SDHC's President and Chief Executive Officer (President and CEO), or designee, to substitute the funding sources with other available funding sources, provided that the total



program/project budget amount after substitution does not exceed the approved total budget, should the operational need arise or should actions benefit SDHC and its mission.

3) Authorize the President and CEO, or designee, to execute all documents and instruments that are necessary and/or appropriate to implement these approvals, in a form approved by General Counsel, and to take such actions as are necessary and/or appropriate to implement these approvals, provided that a copy of the documents, signed as to form by General Counsel, is submitted to each Housing Commissioner.

# 102HCR25-021Approval of an Operating Agreement between the San Diego Housing<br/>Commission and Alpha Project for the Homeless to Operate the City of<br/>San Diego Family Shelter Program at 1801 Logan Avenue, San Diego, CA<br/>92113

That the San Diego Housing Commission (SDHC) Board of Commissioners (Board) take the following actions:

- Authorize SDHC to enter into an agreement with Alpha Project for the Homeless (Alpha Project) to operate a 42-unit, non-congregate, shelter program at 1801 Logan Avenue, San Diego, CA 92113, for an initial term from July 1, 2025, through June 30, 2026, in the amount of \$2,249,674, with four one-year options to renew in the amount of \$2,249,674 per year. Funding for this program will be determined through the City's annual budget process.
- 2) Authorize SDHC's President and Chief Executive Officer (President and CEO), or designee, to execute all documents and instruments that are necessary and/or appropriate to implement these approvals, in a form and format approved by General Counsel, and to take such actions necessary and/or appropriate to implement these approvals, provided that a copy of the documents, signed as to form by General Counsel, is submitted to each Housing Commissioner.
- 3) Authorize SDHC's President and CEO, or designee, to substitute funding sources and/or increase compensation by not more than 20 percent of the total agreement amount for the proposed agreement, if necessary, without further action by the SDHC Board or the Housing Authority of the City of San Diego, but only if and to the extent that funds are determined to be available for such purposes.

#### 103 HCR25-018 Authorization to Execute a Purchase and Sale Agreement and Apply for State of California Department of Housing and Community Development Homekey+ Program Grant Funds – 7798 Starling Dr.

Advance notice of San Diego Housing Commission Board of Commissioners' hearing of the following matter has been provided to the Housing Authority Members pursuant to the provisions of San Diego Municipal Code Section 98.0301(e)(4)(A)-(B).

That the San Diego Housing Commission (SDHC) Board of Commissioners (Board) take the following actions:



- Authorize SDHC's President and Chief Executive Officer (President and CEO), or designee, to execute a Purchase and Sale Agreement (PSA) by and between SDHC and Tusore Hospitality, Inc, a California Corporation, with a purchase price not to exceed \$37,350,000 for the property at 7798 Starling Dr., San Diego, CA 92123.
- 2) Authorize an Earnest Money Deposit not to exceed \$500,000 as detailed in the staff report.
- 3) Authorize the commencement of Due Diligence and a Due Diligence budget not to exceed \$250,000 as set forth in the staff report.
- 4) Authorize SDHC's President and CEO, or designee, to substitute approved funding sources with any other available funds as deemed appropriate, contingent upon budget availability.
- 5) Authorize and direct SDHC to submit an individual application to the State of California Department of Housing and Community Development (Department) Homekey+ Program for grant funds in an amount up to \$35,000,000 in accordance with the November 26, 2024, Notice of Funding Availability (NOFA) for the Homekey+ Program for the acquisition and rehabilitation of the property at 7798 Starling Dr., San Diego, CA 92123.
- 6) If the application is approved and the proposed project is subsequently approved by the Housing Authority of the City of San Diego, authorize and direct SDHC to enter into, execute, and deliver a Standard Agreement in a total amount up to \$35,000,000 and any and all other documents required or deemed necessary or appropriate to secure Homekey+ Funds from the Department, and to participate in the Homekey+ Program.

SDHC acknowledges and agrees that it shall be subject to the terms and conditions specified in the Standard Agreement, and that the NOFA and application will be incorporated in the Standard Agreement by reference and made a part thereof. Any and all activities, expenditures, information, and timelines represented in the application are enforceable through the Standard Agreement. Funds are to be used for the allowable expenditures and activities identified in the Standard Agreement.

7) Authorize SDHC's President and CEO, or designee, to execute all documents and instruments that are necessary and/or appropriate to implement these approvals, in a form approved by General Counsel, and to take such actions as are necessary and/or appropriate to implement these approvals, provided that a copy of the documents, signed as to form by General Counsel, are submitted to each Housing Commissioner.



#### 104 <u>HCR25-024</u> <u>Proposed Fiscal Year 2026 City of San Diego Affordable Housing Fund</u> <u>Annual Plan</u>

That the San Diego Housing Commission (SDHC) Board of Commissioners (Board) recommend that the San Diego City Council (City Council) take the following actions:

- Approve the Proposed Fiscal Year (FY) 2026 City of San Diego Affordable Housing Fund Annual Plan Program Activity Allocation of \$32,811,745 in anticipated funds (also included in the proposed FY 2026 SDHC Budget), of which \$15,757,789 was approved in prior years, and the proposed Model Programs.
- Authorize SDHC's President and Chief Executive Officer (President and CEO), or designee, to reallocate funds among the proposed Model Programs included in the FY 2026 Affordable Housing Fund Annual Plan in response to market demands and opportunities.

#### 105 HCR25-030 Supplemental Preliminary Bond Authorization and Tax Equity and Fiscal Responsibility Act (TEFRA) Hearing for Sea Breeze Gardens Apartments

Preliminary Bond Authorization and Tax Equity and Fiscal Responsibility Act (TEFRA) hearings are scheduled to be heard by the San Diego Housing Commission (SDHC) Board of Commissioners on April 25, 2025, at 9 a.m. Any two members of the Housing Authority of the City of San Diego (Housing Authority) or San Diego City Council (City Council) may request that these hearings not take place and instead be heard by the Housing Authority and City Council by giving notice to the Housing Commission's President & Chief Executive Officer, or designee, within seven days of the date of this notice.

That the San Diego Housing Commission (SDHC) Board of Commissioners (Board) take the following actions, as described in this report.

- Approve the following steps to issue a supplemental allocation of up to \$7,500,000 in Housing Authority of the City of San Diego (Housing Authority) tax-exempt Multifamily Housing Revenue Bonds to facilitate Sea Breeze Gardens Preservation LP's rehabilitation of the Sea Breeze Gardens Apartments at 4802-4890 Logan Avenue in the Chollas Valley Neighborhoods Community Plan Group, which consists of 266 units affordable for 55 years for families earning 30 percent to 60 percent of San Diego's Area Median Income (AMI), one of which is a restricted manager's unit, and two unrestricted managers' units:
  - a. Issue a bond inducement resolution (Declaration of Official Intent) to issue a supplemental allocation of up to \$7,500,000 in tax-exempt Multifamily Housing Revenue Bonds supporting the rehabilitation of Sea Breeze Gardens Apartments by Sea Breeze Gardens Preservation LP;
  - Authorize an application (and subsequent applications, if necessary) to the California Debt Limit Allocation Committee (CDLAC) for an allocation of authority to issue taxexempt private activity bonds in an amount up to \$7,500,000 for Sea Breeze Gardens Apartments; and



- c. Approve the financing team of Jones Hall as the Bond Counsel and Public Financial Management (PFM) as the Financial Advisor.
- 2) Authorize SDHC's President and Chief Executive Officer (President and CEO), or designee, to execute any and all documents that are necessary to effectuate the transaction and implement these approvals in a form approved by General Counsel and Bond Counsel and to take such actions as are necessary, convenient, and/or appropriate to implement these approvals upon advice of General Counsel and/or the Bond Counsel.
- 3) Hold a Tax Equity and Fiscal Responsibility Act (TEFRA) public hearing regarding the Housing Authority's issuance of tax-exempt Multifamily Housing Revenue Bonds in an amount up to \$7,500,000 to facilitate the development of Sea Breeze Gardens Apartments.

#### 106 HCR25-016 Loan Recommendation for Avanzando San Ysidro

Advance notice of San Diego Housing Commission Board of Commissioners hearing of the following matter has been provided to the Housing Authority Members pursuant to the provisions of San Diego Municipal Code Section 98.0301(e)(4)(A)-(B) for Staff Recommendation No. 1.

That the San Diego Housing Commission (SDHC) Board of Commissioners (Board), take the following actions as described in this report:

 Approve a proposed residual receipts loan in an amount not to exceed \$4,120,000 to Avanzando San Ysidro, LP, a California limited partnership, to facilitate the new construction of Avanzando San Ysidro, a scattered-site development, consisting of two properties located 0.5 of a mile apart, at site 1: 317 Cottonwood Road and 210-240 South Vista Avenue, and site 2: 125 Cypress Drive, in the San Ysidro neighborhood of San Diego, which will consist of 101 affordable rental units that will remain affordable for 55 years for individuals and families with incomes from 30 percent to 60 percent of San Diego's Area Median Income (AMI), plus two unrestricted managers' units.

SDHC's proposed loan will be contingent upon the developer receiving all necessary third-party funding commitments as described in this report. Such third-party funding commitments will be subject to the SDHC General Counsel's approval.

- 2) Authorize the President and Chief Executive Officer (President and CEO), or designee to:
  - a. Execute any and all documents necessary to effectuate the transaction and implement the project in a form approved by the General Counsel, and to take such actions as are necessary, convenient, and/or appropriate to implement the approvals upon advice of the General Counsel, provided that a copy of the documents, signed as to form by General Counsel, is submitted to each Housing Commissioner.
  - b. Adjust financing terms/conditions, as necessary, for consistency with requirements of other funding sources or to accommodate market changes that may occur, provided that the proposed \$4,120,000 maximum loan amount may not increase.
  - c. Substitute approved funding sources with any other available funds as deemed appropriate, contingent upon budget availability, and further authorize the President and



CEO, or designee, to take such actions as are necessary, convenient, and/or appropriate to implement this approval and delegation of authority by SDHC upon advice of the General Counsel.

#### 107 HCR25-017 Workshop & Discussion: Studies of the Cost to Develop Affordable Housing

#### Attachment 1

#### Attachment 2

An informational workshop will be presented regarding studies of the cost to develop affordable housing. The San Diego Housing Commission (SDHC) engaged BAE Urban Economics for a comprehensive study of the cost of developing affordable housing, what drives it and how to mitigate it. The study has identified factors that contribute to rising costs and strategies that policymakers may want to consider to address these issues. Additionally, RAND recently published a study of the high cost of producing multifamily housing, which also included recommendations for consideration.

#### 108 <u>HCR25-022</u> <u>Workshop & Discussion: San Diego Housing Commission Proposed Fiscal</u> Year 2026 Budget

An informational workshop will be presented regarding the San Diego Housing Commission's proposed Fiscal Year 2026 Budget. No action will be taken on this item.

#### ADJOURNMENT

#### **INFORMATIONAL REPORTS**

#### HCR25-025 Agency Financial Statements – Second Quarter Fiscal Year 2025 (Unaudited)

#### HOW TO SPEAK TO A PARTICULAR ITEM OR DURING NON-AGENDA PUBLIC COMMENT:

Members of the public shall be given the opportunity to address the San Diego Housing Commission (Housing Commission) Board of Commissioners (Board). The Housing Commission Board Chair may reduce the amount of time available to each speaker to appropriately manage the meeting and ensure the Housing Commission Board has time to consider all the agenda items. A member of the public may only provide one comment per agenda item.

#### **In-Person Comment on Agenda Items**

Each speaker must fill out a written request (speaker slip) at the meeting at which the speaker wishes to speak, indicating which item they wish to speak on. Speaker slips may not be turned in before the day of the meeting or after the in-person testimony.



Speakers will be called up to approach the podium and will be asked to state who they are representing if they represent an organization or another person.

For discussion and information items, each speaker may speak up to three minutes. The Housing Commission Board Chair may change this for meeting management purposes. The Housing Commission Board Chair may also limit organized group presentations of five or more persons to 15 minutes or less.

#### **Non-Agenda Public Comment**

Every agenda for a Housing Commission Board meeting shall provide time on the agenda for members of the public to address the Housing Commission Board on items that are not on the agenda but are within the Housing Commission Board's jurisdiction. To ensure that the Housing Commission Board has time to consider all agenda items, Non-Agenda Public Comment will be as follows:

Each speaker will be limited to three minutes.

Speakers may not give their time to other speakers.

If there are eight or more speakers on a single issue, the maximum time for the issue will be 24 minutes.

The speaking order generally will be determined on a first-come, first-served basis. However, priority may be given to speakers who did not provide public comment during Non-Agenda Public Comment at the last regularly scheduled Housing Commission Board meeting.

A member of the public may only provide one non-agenda comment per agenda.

Each speaker who wishes to address the Housing Commission Board must fill out a written request (speaker slip) at the meeting at which the speaker wishes to speak. Speaker slips may not be turned in before the meeting date or after completion of in-person testimony.

Speakers will be called up to approach the podium and will be asked to state who they are representing if they represent an organization or another person.

#### Written Public Comment

#### <u>Webform</u>

Public Comments may also be submitted using the <u>webform</u>. Comments received by 4 p.m. the business day before the Housing Commission Board meeting date will be distributed to the Housing Commission Board members and posted the Housing Commission's website with the meeting materials. All webform comments are limited to 1,250 characters (approximately 200 words). If you have an attachment to your comment, you may send it to <u>sdhcdocketinfo@sdhc.org</u>, and it will be distributed to the Housing Commission Board members. Comments received after 4 p.m. on the business day before the meeting date will be submitted into the written record for the relevant item.

#### <u>U.S. Mail</u>

Instead of submitting written comments through the webform, you may submit by U.S. mail. Please include on your written comments whether you are submitting Non-Agenda Public Comment or which



Agenda item your comments relate to. Mail your comments to: San Diego Housing Commission, Communication and Government Relations Division, Attention Scott Marshall, 1122 Broadway, Suite 300, San Diego, CA 92101. Materials submitted by U.S. Mail must be received no later than one business day before the meeting to be distributed to the Housing Commission Board Members. Comments received by U.S. Mail after one business day before the meeting will be submitted into the written record for the relevant item.

#### Drop-off at Housing Commission Offices

Instead of submitting written comments through the webform or by U.S. mail, you may hand-deliver written comments to the Housing Commission's offices by leaving them with the reception desk on the first floor at 1122 Broadway, San Diego, CA 92101. Office hours are weekdays, 9 a.m. to 4 p.m., except for alternating Fridays, as shown on the Housing Commission's website at <a href="https://sdhc.org/about-us/contact-us/">https://sdhc.org/about-us/contact-us/</a>. Please include on your written comments whether you are submitting Non-Agenda Public Comment or which Agenda item your comments relate to. Please also write, "Housing Commission Board of Commissioners Public Comment," "Attention: Scott Marshall, Communications and Government Relations," and the meeting date.

#### **Meeting Video**

The public may view Housing Commission Board meetings through the livestreaming video link provided on the Housing Commission's website for the specific meeting date. Click "Video" beside the Agenda for the meeting date at <u>https://sdhc.org/governance-legislative-affairs/sdhc-board-of-commissioners/meetings/</u>