

# Frequently Asked Questions

### When can I apply?

Applications can be submitted when we have internship opportunities available and will be accepted until positions are filled. Interviews will be held shortly after receipt of completed applications.

### Who can apply for this internship?

Full-time college/university or graduate-level students who are working toward an Associate's, Bachelor's or Master's degree.

# How do I know if you receive my online job application?

A notice will appear on your computer screen indicating your application was submitted successfully. You will also receive an email from the system that your online job application was submitted successfully.

### When do the internships begin and end?

Interns will be assigned a specific start and end date once hired. Assignments may last up to one (1) year.

#### Are the internship paid?

Yes. All interns are paid \$20.00 per hour and work a part-time schedule (max 20 hours weekly).

#### Can I receive benefits?

No. This is a temporary position, and benefits are for full-time employees. This also applies to paid leave or paid holidays.

#### Can I receive class credit for this internship?

Yes. If you are hired, your supervisor will work with you so that you can gain class credit for this internship.

#### Can I be an international student?

Yes. You can be an international student to apply, but you must provide a Social Security number as well as an appropriate valid student visa.

#### Do I have to have affordable housing experience?

No. Interns are encouraged to have knowledge or experience of their chosen internship field. However, prior affordable housing knowledge is not required.



## Can this internship turn into a full-time job?

The internships at the San Diego Housing Commission (SDHC) are primarily designed to give interns real-world experience, practical knowledge and connections with people that can possibly help you secure your first job. In its current format, the internship program is not designed to specifically lead to a full-time position at SDHC; however, we have hired previous interns for positions with SDHC.

#### What makes an intern successful at SDHC?

Identifying opportunities to streamline processes or enhance practices. Significant contributions to or successful completion of projects. Taking the initiative to do more than what is asked of them. Quality, accurate work product. Taking the time to ask questions to ensure understanding of the object of the assigned work. Ensuring clarity and being focused on delivery the best result.

## What do you look for in applicants beyond major and class standing?

- An open mind
- Adaptability
- Creativity and Innovation
- Cultural alignment
- Passion
- A desire for success and career advancement