



SAN DIEGO  
HOUSING  
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San Diego Housing Commission (SDHC)  
Ratification of the Amendment to Security Services  
Agreement HC-22-01 for Valley Vista Apartments  
Presentation to the SDHC Board of Commissioners  
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# SDHC – Amendment to Security Services Agreement

## Introduction

- Valley Vista Apartments:
  - 190 affordable rental housing units with supportive services for people who experienced homelessness
  - 2 managers' units
- Valley Vista has a continuing need for security services.
  - Security services add to the physical safety of the residents, property, vendors and SDHC staff.
- Security Services Agreement:
  - Competitive Request for Proposals (RFP) procurement process in 2021
  - Invicta Security CA Corporation was deemed the highest ranked and responsive bidder.
  - SDHC executed the contract with Invicta Security CA Corporation
    - Total contract amount was within the delegated authority of SDHC's President and CEO and aligned with SDHC's approved budget.



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## Updated Security Services

- Initial security services:
  - One security guard 24 hours a day, seven days a week
- After property stabilization:
  - Staff determined that the property needed two security guards for 24 hours a day, seven days a week.
- SDHC Staff obtained approval and adjusted the operating budget capacity to support the additional security.
  - Necessary funding was included in SDHC’s approved budgets for Fiscal Year 2022, 2023 and 2024.
- The contract amendment to support the added contract capacity was miscalculated.
  - The contract did not provide sufficient contract capacity for two guards, 24 hours a day, seven days a week.
- Approval of recommended actions today will provide the necessary contract capacity.
  - No fiscal impact because funding already is in the approved SDHC budget.



# SDHC – Amendment to Security Services Agreement

## Staff Recommendations

### **That the SDHC Board of Commissioners (Board) take the following actions:**

- 1) Ratify and approve the Third Amendment to increase the annual maximum contract amount with Invicta Security CA Corporation (Invicta) in the second, third, fourth and fifth contract years (August 1, 2022 – July 31, 2026) from \$193,718.40 per year to the approved budget amount of \$548,457.60 per year with a 20% contingency of \$109,691.52 for a total of \$658,149.12 per year for security services provided at the Housing Commission-owned Valley Vista Apartments at 1865 Hotel Circle South, San Diego, CA 92108.
- 2) Authorize the President and Chief Executive Officer (President & CEO), or designee, to substitute the funding sources with other available funding sources provided that the total program /project budget amount after substitution does not exceed the approved total budget, should the operational need arise or should actions be to the benefit of SDHC and its mission.
- 3) Authorize the President & CEO, or designee, to execute all documents and instruments that are necessary and/or appropriate to implement these approvals, in a form approved by General Counsel, and to take such actions as are necessary and/or appropriate to implement these approvals, provided that a copy of the documents, signed as to form by General Counsel, is submitted to each Housing Commissioner.



## Questions & Comments

