



SAN DIEGO  
HOUSING  
COMMISSION

# MINUTES

**SAN DIEGO HOUSING COMMISSION  
MINUTES OF THE SPECIAL MEETING  
AUGUST 4, 2020  
VIDEO CONFERENCE PURSUANT TO  
CALIFORNIA GOVERNOR GAVIN NEWSOM'S  
EXECUTIVE ORDER N-29-20**

## **ATTENDANCE**

Present:

Vice Chair Ryan Clumpner  
Commissioner Margaret Davis  
Commissioner Kellee Hubbard  
Commissioner Eugene "Mitch" Mitchell  
President & CEO Richard C. Gentry  
General Counsel Charles Christensen

Not present:

Chair Stefanie Benvenuto  
Commissioner Dion Akers  
Commissioner Johanna Hester

## **ITEMS**

### **10     CALL TO ORDER**

Vice Chair Clumpner called the Special Meeting to order at 9:05 a.m.

### **20     NON-AGENDA PUBLIC COMMENT**

There were no public comments.

### **30     COMMISSIONER COMMENTS**

There were no Commissioner comments.

### **40     REPORT BY THE PRESIDENT & CHIEF EXECUTIVE OFFICER**

There was no report by the President & CEO.



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**100 HCR20-083 Authorization to Apply for State of California Department of Housing and Community Development Homekey Program Grant Funds**

Charles Christensen, General Counsel, San Diego Housing Commission, presented the request for approval.

Motion by Commissioner Davis to take the following staff recommended actions. Seconded by Commissioner Hubbard and passed by a vote of 4-0.

That the San Diego Housing Commission (Housing Commission) Board of Commissioners take the following actions:

- 1) Authorize and direct the Housing Commission to submit an application to the State of California Department of Housing and Community Development (Department) Homekey Program for grant funds in the amount of \$30,207,581 for each of two or more properties in response to a July 16, 2020, Notice of Funding Availability (NOFA) for the Homekey Program, as more specifically set forth within the report. That amount includes, not to exceed, \$27,690,283 for each property for capital expenditures (as allowed under Health and Safety Code, § 50675.1.1, subd. (a)(1)-(6)) and \$2,517,298 for each property for a capitalized operating subsidy (as allowed under Health and Safety Code, § 50675.1.1, subd. (a)(7)).
- 2) Authorize and direct the Housing Commission to ensure that any funds awarded for capital expenditures are spent by December 30, 2020, and that any funds awarded for capitalized operating subsidies are spent by June 30, 2022, as more specifically set forth within the report.
- 3) Authorize and direct the Housing Commission, if the application is approved, to enter into, execute, and deliver a Standard Agreement in a total amount not to exceed \$30,207,581 for each of two or more properties any and all other documents required or deemed necessary or appropriate to secure the Homekey Program funds from the Department and to participate in the Homekey Program, and all amendments thereto (collectively, the “Homekey Documents”), as more specifically set forth within the report.

The Housing Commission acknowledges and agrees that it shall be subject to the terms and conditions specified in the Standard Agreement, and that the NOFA and Application will be incorporated in the Standard Agreement by reference and made a part thereof. Any and all activities, expenditures, information, and timelines represented in the Application are enforceable through the Standard Agreement. Funds are to be used for the allowable expenditures and activities identified in the Standard Agreement.

- 4) Authorize the Housing Commission’s President & Chief Executive Officer, or designee, to execute the Application and the Homekey Documents on behalf of the Housing Commission for participation in the Homekey Program.
- 5) Authorize the Housing Commission’s President & CEO, or designee, to execute all documents and instruments that are necessary and/or appropriate to implement these approvals, in a form



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approved by General Counsel, and to take such actions as are necessary and/or appropriate to implement these approvals.

**ADJOURNMENT**

Vice Chair Clumpner adjourned the Special Meeting at 9:17 a.m.

Respectfully submitted,

*Scott Marshall*

Scott Marshall  
Vice President  
Communications and Government Relations  
San Diego Housing Commission

Approved by,

*Richard C. Gentry*

Richard C. Gentry  
President & Chief Executive Officer  
San Diego Housing Commission