



## EXECUTIVE SUMMARY

### HOUSING COMMISSION EXECUTIVE SUMMARY SHEET

**MEETING DATE:** June 12, 2020

HCR20-057

**SUBJECT:** Homeless Housing, Assistance and Prevention Program (HHAP) Memorandum of Understanding Between the San Diego Housing Commission and the City of San Diego

**COUNCIL DISTRICT(S):** Citywide

**ORIGINATING DEPARTMENT:** Homeless Housing Innovations

**CONTACT/PHONE NUMBER:** Lisa Jones (619) 578-7696

**REQUESTED ACTION:**

Recommend that the Housing Authority of the City of San Diego and San Diego City Council approve the execution of a Memorandum of Understanding, in a form approved by General Counsel, between the City of San Diego and the San Diego Housing Commission regarding the City of San Diego's administration of Homeless Housing, Assistance and Prevention Program block grant funding and the related requirements and programming.

**EXECUTIVE SUMMARY OF KEY FACTORS:**

- HHAP is a State of California block grant program authorized by Assembly Bill 101 and signed into law by Governor Gavin Newsom to provide local jurisdictions with funds to support regional coordination and expand or develop local capacity to address immediate homelessness challenges.
- The City was allocated HHAP funds in the amount of \$22,491,840.12.
- No less than 50 percent of HHAP allocations must be obligated on or before May 31, 2023, with full expenditure by June 30, 2025.
- The City desires to transfer a portion of the City's HHAP block grant funding to the Housing Commission.
- The term of the proposed HHAP MOU between the City and the Housing Commission will run through June 30, 2025, which coincides with the term of the HHAP block grant.
- The proposed HHAP MOU will include all relevant terms contained in the executed and approved HHAP block grant agreement between the City and the State.
- The total amount of the portion of the City's HHAP block grant to be transferred under the MOU is not final at this time.



## REPORT

**DATE ISSUED:** June 4, 2020

**REPORT NO:** HCR20-057

**ATTENTION:** Chair and Members of the San Diego Housing Commission  
For the Agenda of June 12, 2020

**SUBJECT:** Homeless Housing, Assistance and Prevention Program (HHAP) Memorandum of Understanding Between the San Diego Housing Commission and the City of San Diego

**COUNCIL DISTRICT:** Citywide

### **REQUESTED ACTION:**

Recommend that the Housing Authority of the City of San Diego and San Diego City Council approve the execution of a Memorandum of Understanding, in a form approved by General Counsel, between the City of San Diego and the San Diego Housing Commission regarding the City of San Diego's administration of Homeless Housing, Assistance and Prevention Program block grant funding and the related requirements and programming.

### **STAFF RECOMMENDATION**

That the San Diego Housing Commission (Housing Commission) recommend that the Housing Authority of the City of San Diego (Housing Authority) and the San Diego City Council (City Council) take the following actions:

#### **Housing Authority:**

- 1) Approve the execution of a Memorandum of Understanding (MOU) between the City of San Diego (City) and the San Diego Housing Commission (Housing Commission) regarding the administration of Homeless Housing, Assistance and Prevention (HHAP) Program block grant funding, in a form approved by General Counsel, and to transfer) a portion of the City's HHAP block grant funding to the Housing Commission for one-time uses that address homelessness in compliance with the terms of the HHAP block grant agreement between the City and the State of California's Business, Consumer Services and Housing Agency (Agency); and
- 2) Authorize the Housing Commission's President & CEO, or designee, to execute the final negotiated MOU, and any and all amendment(s) thereto, in a form approved by General Counsel, and to take all actions necessary to implement these approvals;

#### **City Council:**

- 3) Approve an MOU between the City and the Housing Commission regarding the administration of the HHAP block grant funding and to transfer a portion of the City's HHAP block grant funding

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to the Housing Commission for one-time uses that address homelessness in compliance with the terms of the HHAP block grant agreement between the City and the Agency; and

- 4) Authorize the Mayor, or designee, to execute an MOU, and any and all amendment(s) thereto, in a form approved by the City Attorney, on behalf of the City, and to take all actions necessary to implement these approvals.

### **SUMMARY**

HHAP is a State of California block grant program authorized by Assembly Bill 101 and signed into law by Governor Gavin Newsom to provide local jurisdictions with funds to support regional coordination and expand or develop local capacity to address immediate homelessness challenges. HHAP funds are administered by the State of California's Homeless Coordinating and Financing Council in the Business, Consumer Services and Housing Agency, and may be expended on one-time uses that address homelessness, such as rental assistance and rapid rehousing programs; operation of emergency shelters and navigation centers, outreach and coordination, and prevention and diversion programs. The City was allocated HHAP funds in the amount of \$22,491,840.12, an amount calculated according to the City of San Diego's 2017 homelessness Point-in-Time Count. Per the terms of Assembly Bill 101, no less than 50 percent of HHAP allocations must be obligated on or before May 31, 2023, with full expenditure by June 30, 2025. The City is currently waiting for the finalized HHAP block grant agreement from the Agency. Upon execution of the HHAP block grant agreement, the City desires to transfer a portion of the City's HHAP block grant funding to the Housing Commission.

The Housing Commission administers the agreements for the City's Homeless Shelters and Services Programs based on the Homelessness MOU between the Housing Commission and the City that first took effect on July 1, 2010.

The term of the proposed HHAP MOU between the City and the Housing Commission will run through June 30, 2025, which coincides with the term of the HHAP block grant. The proposed HHAP MOU will include all relevant terms contained in the executed and approved HHAP block grant agreement between the City and the Agency.

The total amount of the portion of the City's HHAP block grant to be transferred under the MOU is not final at this time, and will be finalized upon execution of the HHAP block grant agreement and before execution of the MOU upon mutual agreement of the Housing Commission and the City.

Execution of the HHAP MOU between the City and the Housing Commission is contingent on the execution and approval of the HHAP grant agreement between the City and the Agency.

### **AFFORDABLE HOUSING IMPACT**

As San Diegans continue to live in a City-declared "housing emergency," the need for immediate housing assistance is critical to the well-being of community members. If the HHAP block grant agreement is approved, HHAP funds must be expended on one-time uses that address homelessness, including prevention, criminal justice diversion programs to individuals experiencing homelessness with mental

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health needs, and emergency aid. Upon satisfaction of the contingencies set forth in this report, the HHAP funding transferred under this MOU will go to fund a variety of programs directed at serving San Diego's most vulnerable citizens.

**FISCAL CONSIDERATIONS**

There is no fiscal impact related to these actions. Actions requested in this report include the authorization to enter into an MOU; no funding is being allocated to a specific program or activity.

**KEY STAKEHOLDERS and PROJECTED IMPACTS**

Stakeholders for this project include individuals and households who are experiencing homelessness.

**ENVIRONMENTAL REVIEW**

Approval of the proposed MOU is not a project as defined by the California Environmental Quality Act Section 21065 and State CEQA Guidelines Section 15378(b)(5), as it is a governmental administrative activity that will not result in direct or indirect physical changes in the environment. The determination that this activity is not subject to CEQA, pursuant to Section 15060(c)(3), is not appealable and a Notice of Right to Appeal the Environmental Determination (NORA) is not required.

Since there are no federal funds being used for this action, National Environmental Policy Act Environmental clearances are not required at this time.

Respectfully submitted,

*Lisa Jones*

Lisa Jones  
Senior Vice President  
Homeless Housing Innovations

Approved by,

*Jeff Davis*

Jeff Davis  
Executive Vice President & Chief of Staff  
San Diego Housing Commission

Docket materials are available in the "Governance & Legislative Affairs" section of the San Diego Housing Commission website at [www.sdhc.org](http://www.sdhc.org)