

REPORT

DATE ISSUED: May 28, 2008 REPORT NO: HCR08-67
ATTENTION: Chair and Members of the Housing Commission
For the Agenda of July 9, 2008
SUBJECT: Application for Funding to the U.S Department of Housing and
Urban Development

REQUESTED ACTION:

Ratification of grant application submitted to the U.S. Department of Housing and Urban Development (HUD) and authorization to revise the FY09 Housing Commission Budget.

STAFF RECOMMENDATION:

1. Ratify grant application for \$396,000 submitted to HUD under the FY08 SuperNOFA.
2. Authorize the Interim President and CEO to revise the FY09 Housing Commission budget to reflect the awarded funds (see Attachment I) and execute all required documents.

BACKGROUND

The purpose of the Housing Choice Voucher Family Self Sufficiency Coordinator (HCV-FSS) grant is to link Section 8 families to supportive services needed to achieve economic independence and self-sufficiency through career development and advancement. Funding is limited exclusively to salaries and benefits for FSS coordinators, at a maximum of sixty-six thousand dollars (\$66,000) per full time employee. The application is for four (4) regular FSS coordinator positions and two (2) homeownership FSS coordinators, for a total of three hundred and ninety-six thousand dollars (\$396,000) for one (1) year, which is the maximum allowable amount. This grant has been funded annually since Federal Fiscal Year 2002. The application was submitted to HUD on June 12, 2008. Housing Commission ratification of this application is sought.

FISCAL CONSIDERATIONS:

The funds sought through the HCV-FSS grant will be used for salaries and benefits to support existing staff positions, with no new staff required.

PREVIOUS COUNCIL and/or COMMITTEE ACTION:

HCV-FSS grant applications have been approved for funding by the Housing Commission annually since 2002.

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS:

The Program Coordinating Committee of the FSS Program, made up of service providers and community leaders, serves in an advisory capacity to ensure that the program addresses significant barriers faced by low-income families in San Diego.

ENVIRONMENTAL REVIEW:

Under applicable federal regulations, the response to the funding notice does not require compliance with National Environmental Protection Act at this time. If and when funds are received, in appropriate circumstances, Determinations of Exemption and or Exclusion will be sought prior to commitment of

the funds in accordance with applicable federal regulations. The application for a federal grant is “not a project” under the provision of the California Environmental Quality Act.

KEY STAKEHOLDERS & PROJECTED IMPACTS:

The beneficiaries of the requested action are Section 8 families citywide who participate in the FSS Program. The intended impact of this funding is to break cycles of family poverty by helping individuals gain education, training and resources to help them overcome barriers to work and move into viable careers with upward mobility.

Respectfully submitted,


Steve Snyder
Director of Asset Management

Approved by,


Carrol Vaughan
Interim President & Chief Executive Officer

Attachment 1: Summary of Expenditures – HCV-FSS Program Coordinators

Attachment 1

Summary of Expenditures

Workforce & Economic Development – OUSA 320

Addition of FY08 Housing Choice Voucher FSS Grant to W&ED FY09 Budget

	Current FY09 Budget	Proposed Revision (Grant Award)	Revised FY09 Budget
Salaries & Benefits	1,104,914	165,000	1,269,914
Direct Hire Contractors	196,000	33,000	229,000
Services & Supplies			
Legal	1,500		1,500
Training	11,880		11,880
Travel	10,943		10,943
Contract / Consultant	25,750		25,750
Office Rent	129,184		129,184
Sundry	56,141		56,141
Insurance	1,832		1,832
Total Services & Supplies	237,230		237,230
Housing Programs			
Resident Services Expenses	1,040,171		1,040,171
Protective Contract	1,000		1,000
Maintenance Expenses	27,700		27,700
Total Housing Programs	1,068,871		1,068,871
Equipment	1,500		1,500
Tenant Improvements			
Reserve Account for FY10		198,000	198,000
Total W&ED Budget	2,608,515	396,000	3,004,515