

HOUSING AUTHORITY OF  
THE CITY OF SAN DIEGO

RESOLUTION NUMBER HA- 1969

DATE OF FINAL PASSAGE January 10, 2023

A RESOLUTION OF THE HOUSING AUTHORITY OF THE  
CITY OF SAN DIEGO APPROVING AN ONBOARDING  
MANUAL FOR MEMBERS OF THE SAN DIEGO HOUSING  
COMMISSION BOARD OF COMMISSIONERS.

WHEREAS, the San Diego Housing Commission (Housing Commission) is governed by the Housing Authority of the City of San Diego (Housing Authority); and

WHEREAS, by San Diego Resolution R-313923 (Feb. 15, 2022), the Council of the City of San Diego approved the creation of the Select Committee on San Diego Housing Commission Oversight and Reform (Committee) and the appointments of the Committee members; and

WHEREAS, the Committee unanimously approved its 2022 Work Plan on March 17, 2022, the Work Plan included “Housing Commissioner Empowerment and Training,” which involved “exploring creation of an onboarding manual which outlines Housing Commissioners’ roles, and responsibilities, and other relevant information;” and

WHEREAS, on September 12, 2022, the Office of Councilmember Stephen Whitburn, chair of the Committee, presented to the Committee a request for the Housing Commission to create an onboarding manual outlining roles and responsibilities for Housing Commission Board of Commissions outlining roles and responsibilities for Commissioners, identify Housing Commission programs, real estate under Housing Commission management, and training resources on applicable laws; and

WHEREAS, Chair Whitburn requested the final onboarding manual be presented to the Committee and the Housing Authority for approval; and

WHEREAS, on November 14, 2022, the onboarding manual was presented to the Committee and was forwarded to the Housing Authority for final approval; and

WHEREAS, Housing Commission staff determined this activity is not a project as defined by the California Environmental Quality Act (CEQA) section 21065 and CEQA Guidelines section 15378(b)(5); and

WHEREAS, the Office of the City Attorney has drafted this resolution based on the information provided by Housing Commission staff, and verified by the Housing Commission's General Counsel, with the understanding that this information is sufficient to allow for a proper and complete analysis of this matter; NOW, THEREFORE,

BE IT RESOLVED, by the Housing Authority of the City of San Diego, a manual for members of the San Diego Housing Commission Board of Commissioners titled "SDHC Board of Commissioners Onboarding Manual" is hereby approved.

BE IT FURTHER RESOLVED, that the Housing Commission's President & Chief Executive Officer, or designee, is authorized to execute any and all documents that are necessary to implement these approvals in a form approved by the Housing Commission's General Counsel and to take such actions as are necessary, convenient, appropriate to implement these approvals upon advice of the Housing Commission's General Council.

BE IT FURTHER RESOLVED, that the Housing Commission staff will notify the Housing Authority and the City Attorney's Office about any subsequent amendments or modifications to the SDHC Board of Commissioners Onboarding Manual, and other required documents, including amendments to any documents.

APPROVED: MARA W. ELLIOTT, General Counsel

By /s/ Hilda R. Mendoza  
Hilda R. Mendoza  
Deputy General Counsel

HRM:nja  
11/16/2022  
Or. Dept: SDHC  
Doc. No. 3144216

Passed and adopted by the Housing Authority of the City of San Diego on January 10, 2023, by the following vote:

	Yeas	Nays	Excused	Not Present
Joe LaCava	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jennifer Campbell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Stephen Whitburn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monica Montgomery Steppe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marni von Wilpert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kent Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raul Campillo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vivian Moreno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sean Elo-Rivera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**AUTHENTICATED BY:**

**Jeff Davis**

Interim Executive Director of the Housing Authority  
of the City of San Diego, California

I HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of  
RESOLUTION NO. **1969** passed and adopted by the Housing Authority of the City of San Diego,  
California on January 10, 2023.

By:



**Scott Marshall**

Deputy Secretary of the Housing Authority  
of the City of San Diego, California