

# **INFORMATIONAL REPORT**

DATE ISSUED:	November 23, 2016	<b>REPORT NO</b> : HCR16-098
ATTENTION:	Chair and Members of the San Diego Housing Commission For the Agenda of December 2, 2016	
SUBJECT:	Workshop & Discussion: San Diego Housing Commission Real Estate Operations	

Department

## NO ACTION IS REQUIRED ON THE PART OF THE HOUSING COMMISSION

#### **SUMMARY**

A workshop will be presented to provide an overview of the San Diego Housing Commission (Housing Commission) Real Estate Operations Department's Fiscal Year 2016 (July 1, 2015 – June 30, 2016) and Fiscal Year 2017 (July 1, 2016 – June 30, 2017) year-to-date highlights. No action will be taken on this item.

#### **DISCUSSION**

The Housing Commission Real Estate Operations Department is composed of Portfolio Management and Property Management. Portfolio Management is responsible for the strategic, long-term and sustainable operation plans for the Housing Commission's Real Estate portfolio, which include the oversight and monitoring of the assets' physical, financial, and program compliance performance. Property Management is responsible for day-to-day operations (leasing and maintenance) of 2,153 affordable rental housing units and 154 Federal public housing units in the Housing Commission's Real Estate portfolio.

### **CONCLUSION**

Respectfully submitted,

Jennifer McKinnerj

Jennifer McKinney Vice President Real Estate Operations

Approved by,

Michael Parco

Michael Pavco Senior Vice President Real Estate Division

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