

**HOUSING AUTHORITY
OF THE CITY OF SAN DIEGO
SPECIAL MEETING MINUTES
TUESDAY, JULY 23, 2012**

The Special Housing Authority Meeting was called to order at 2:40 p.m.

ATTENDANCE

Councilmembers Lightner, Council President Pro Tem Faulconer, Gloria, DeMaio, Zapf, Emerald, and Alvarez were present. Council President Young was absent.

Adoption Agenda:

1. HAR12-035 – FY2013 Homeless Emergency Winter Shelter Program & Connections Housing

CITY COUNCIL COMPANION ITEM

That the Housing Authority of the City of San Diego (“Housing Authority”) and San Diego City Council (“City Council”) approve the following actions:

- 1) Find that a significant number of persons within the City of San Diego (“City”) are without the ability to obtain shelter and that the weather conditions during the cold weather season result in a threat to the health and safety of those persons.
- 2) Adopt the FY2013 Homeless Emergency Winter Shelter Program as described in this Report.
- 3) Designate the Navy-owned site located at 2801½ Sports Arena Boulevard for the FY2013 Homeless Veterans Emergency Winter Shelter and authorize the Mayor, or his designee, and the Housing Commission to prepare and execute documentation and to perform such acts as are necessary to proceed with implementation of the project. Authorize the President & Chief Executive Officer (“President & CEO”), or designee, of the Housing Commission to issue an expedited Request for Proposal (“RFP”) and to select an operator[s] of the FY2013 Homeless Veterans Emergency Winter Shelter based upon the proposals, without further action by City and/or Housing Authority and/or the Board of the Housing Commission, and authorize the President & CEO, or designee, of the Housing Commission to enter into and execute agreements with the selected provider[s] in an amount not to exceed \$315,069, in a form as approved by General Counsel. Further authorize the President & CEO to enter into and execute agreements resulting in the set up and tear down of the Sprung facility in the amount not to exceed \$55,000, in a form approved by General Counsel.
- 4) Designate People Assisting the Homeless (“PATH”) as operator of the year-round homeless interim bed facility in the Connections Housing building located downtown at 1250 6th Avenue, and authorize the President & CEO, or designee, of the Housing Commission to enter into and execute agreements with PATH in an amount not to exceed \$442,000, in forms as approved by General Counsel, and to prepare documentation necessary to proceed with implementation of the project.

- 5) Authorize the President & CEO or designee of the Housing Commission to issue a “contingent” expedited Request for Proposal as defined in Recommendations 6 and 7, and, within this Report, and to select potential operator[s] of the Emergency Winter Shelter based upon the proposals, without further action by City and/or Housing Authority and/or the Board of the Housing Commission, and authorize the President & CEO, or designee, of the Housing Commission to enter into and execute agreements with the selected provider[s] in an amount not to exceed \$402,000, in a form approved by General Counsel. Further authorize the President & CEO to enter into and execute agreements resulting in the set up and tear down of the Sprung facility in the amount not to exceed \$55,000, in a form approved by General Counsel.
- 6) If it is determined by Housing Commission staff, in cooperation with the Connections Housing development team, that the year-round homeless interim bed facility in the Connections Housing building will not be complete and ready for occupancy by December 1, 2012, authorize the Housing Commission to implement the contingency plan described in this Report, and designate an operator procured under Recommendation 5, for the Single Adult Homeless Emergency Winter Shelter at the City-owned cul-de-sac located at 16th Street and Newton Avenue, and further authorize the President & CEO, or designee of the Housing Commission to enter into and execute agreements with the selected operator[s] in an amount not to exceed the amounts referenced within Recommendation 5 above.
- 7) If sufficient additional funding is identified, other than the Community Development Block Grant (“CDBG”) and Emergency Solutions Grant (“ESG”) funds already allocated for the 7-month operation of the homeless interim bed facility in the Connections Housing building, designate an operator for an additional Single Adult Homeless Emergency Winter Shelter at the City-owned cul-de-sac at 16th Street and Newton Avenue, and authorize the President & CEO of the Housing Commission, or designee, to enter into an agreement with the selected operator[s], in an amount not to exceed \$402,000, in a form approved by General Counsel, and to prepare documentation necessary to proceed with implementation of the project. Further authorize the President & CEO to enter into and execute agreements resulting in the set up and tear down of the Sprung facility in the amount not to exceed \$55,000, in a form approved by General Counsel.
- 8) Authorize the President & CEO of the Housing Commission, or designee, to execute agreements in a form or forms as approved by General Counsel, and to take such actions as are necessary to implement the approvals granted in connection with this Report.
- 9) Authorize the President & CEO or designee of the Housing Commission to adjust contract amounts by up to but not exceeding 10 percent of the proposed contract amounts referenced above, if necessary, based upon the results of the RFPs without further action by the City, Housing Authority, Board of Commissioners of the San Diego Housing Commission, but only if and to the extent that funds are determined to be available for such purposes.

MOTION BY COUNCILMEMBER GLORIA TO APPROVE THIS ITEM. SECONDED BY COUNCIL PRESIDENT PRO TEM FAULCONER AND CARRIED BY A UNANIMOUS VOTE OF 7-0 WITH COUNCIL PRESIDENT YOUNG ABSENT.

Adjournment

Council President Pro Tem Faulconer adjourned the Special Meeting at 2:40 p.m.