

**REPORT**

DATE ISSUED: June 15, 2007

REPORT NO: HCR 07-55

ATTENTION: Chair and Members of the Housing Commission  
For the Agenda of July 13, 2007SUBJECT: United States Department of Housing and Urban Development's  
Super Notice of Funding Availability Applications (Citywide)REQUESTED ACTION:

The ratification of four (4) grant applications for resident services programs submitted under the United States Department of Housing and Urban Development's (HUD) 2007 SuperNOFA, and revision of the FY08 Housing Commission Budget.

STAFF RECOMMENDATION:

1. Ratify four (4) applications submitted to HUD. The grants will fund self-sufficiency efforts to help housing-assisted families gain economic independence and assist disabled and elderly residents to maintain independent living. The applications include:
  - a. \$393,000 for Housing Choice Voucher Family Self-Sufficiency Program Coordinators;
  - b. \$131,000 for Public Housing Family Self-Sufficiency Program Coordinators;
  - c. \$350,000 for the Resident Opportunity and Self-Sufficiency Family & Homeownership Program;
  - d. \$350,000 for the Resident Opportunity and Self-Sufficiency for Elderly and Persons with Disabilities Program.
2. Request approval to forward to Housing Authority for authorization to revise the FY08 Housing Commission Budget to reflect the addition of awarded funds and authorize the Chief Executive Officer (CEO) to execute all required documents (see Attachment 1 for summary of expenditures).
3. Request Housing Authority authorize the Housing Commission Board to approve submission of grant applications for Resident Initiatives programs and to amend the Housing Commission budget to include the funds received should these applications be approved.

SUMMARY:*Housing Choice Voucher Family Self-Sufficiency Coordinator Grant (HCV-FSS)*

The purpose of the HCV-FSS Coordinator grant is to link families participating in the Section 8 program to supportive services needed to achieve economic independence and self-sufficiency. Funding is limited exclusively to salaries and benefits for FSS coordinators, at a maximum of sixty-five thousand five hundred dollars (\$65,500) per full time employee (FTE). The application is for four (4) regular FSS coordinator positions and two (2) homeownership FSS coordinators, for a total of three hundred and ninety-three thousand dollars (\$393,000) for one (1) year, which is the

maximum allowable amount. This grant has been funded annually since Federal Fiscal Year 2002 (FFY02) and funds will be used for existing staff. The application was submitted to HUD on May 18, 2007. Housing Commission ratification of this application is sought.

*Public Housing Family Self-Sufficiency Program Coordinator Grant (PH-FSS)*

The purpose of the PH-FSS program is to enable public housing residents to increase their earned income, reduce or eliminate the need for welfare assistance and make progress toward achieving economic independence and housing self-sufficiency. Funding under this grant is limited exclusively to salaries and benefits for FSS coordinators, at a maximum of sixty-five thousand five hundred dollars (\$65,500) per FTE. The application is for two (2) coordinator positions, for a total of one hundred and thirty-one thousand dollars (\$131,000) for one (1) year, which is the maximum allowable amount. This grant has been funded annually since FFY00 and funds will be used for existing staff. The application was submitted to HUD on June 8, 2007. Housing Commission ratification of this application is sought.

*Resident Opportunity and Self-Sufficiency (ROSS) Family and Homeownership Grant*

The purpose of this funding opportunity is to create programs which help residents of public housing achieve economic self-sufficiency by linking them with services that provide educational opportunities, asset building opportunities, and homeownership counseling and services. This grant has been funded since FFY99. Funds will be used to support educational programming in Learning Opportunity Centers at Market (District 4) and Alaquinas (District 8), which are Housing Commission owned public housing developments. A portion of the funds will provide match funds to participants who are saving in an individual savings account and participating in financial education classes. The application requests three hundred and fifty thousand dollars (\$350,000) over a three (3) year period, which is the maximum allowable amount. This grant has been funded annually since FFY00 and funds will be used for existing staff. The application was submitted to HUD on June 12, 2007. Housing Commission ratification of this application is sought.

*Resident Opportunity and Self-Sufficiency Elderly / Persons with Disabilities Grant*

The purpose of this funding is to coordinate supportive services and other activities designed to help improve the quality of life of public housing residents who are disabled and/or elderly, and to increase their ability to maintain independent living. Funds will be used to provide eligible services to residents at the Belden (District 3), Meade (District 4), 1<sup>st</sup> Avenue (District 8) and Maryland (District 4) Housing Commission owned sites. The application requests three hundred and fifty thousand dollars (\$350,000) over a three (3) year period, which is the maximum allowable amount. Housing Commission approval is sought to submit this application on August 10, 2007.

FISCAL CONSIDERATIONS:

Funds from the three (3) self-sufficiency grants will be used to support existing staff and to enhance existing resident services. Funds from the disabled/elderly grant will be used to provide specialized services and resources for disabled residents and to increase supportive services for elderly residents.

PREVIOUS COUNCIL and/or COMMITTEE ACTION:

Applications for the three (3) self-sufficiency grants have been approved for funding by the Housing Commission annually since 1999. This is the first application submitted for the disabled/elderly grant.

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS:

Meetings were held with residents who will benefit from the grants to obtain their input related to needs. In addition, the Program Coordinating Committee of the Family Self-Sufficiency Program, made up of specialized service providers and community leaders, served as an advisory group in identifying current service needs and community resources.

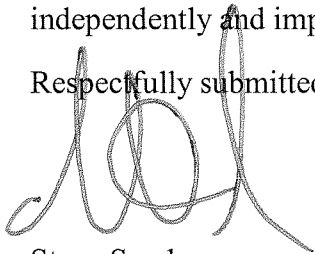
ENVIRONMENTAL REVIEW

Under applicable federal regulations, the response to the Super NOFA does not require compliance with National Environmental Protection Act at this time. Further at the time the funds are committed, if and when they are received, in appropriate circumstances, Determinations of Exemption and or Exclusion will be sought prior to commitment of the funds in accordance with applicable federal regulations. The application for a federal grant is “not a project” under the provision of the California Environmental Quality Act (“CEQA”).

KEY STAKEHOLDERS & PROJECTED IMPACTS:

The beneficiaries of the requested action are low income families and individuals who receive the services funded by the grants. Self-sufficiency funding is used to break cycles of family poverty by helping individuals gain education and training to move them into careers with upward mobility, and to provide opportunities for homeownership and other asset building strategies. The disabled and elderly funds will assist individuals with services and resources to increase their ability to live independently and improve their quality of life.

Respectfully submitted,



Steve Snyder  
Director of Asset Management

Approved by,



Elizabeth C. Morris  
President & Chief Executive Officer

Attachment 1: Summary of Expenditures – Resident Services

Distribution of these attachments may be limited. Copies available for review during business hours at the Housing Commission offices at 1122 Broadway, Main Lobby.

## Attachment 1

### Summary of Expenditures Resident Services – OUSA 320

#### Summary Total of FY07 SuperNOFA Grants for Resident Services

	Current FY08 Budget	<b>Proposed Revision (Grant Awards)</b>	Revised FY08 Budget
Salaries & Benefits	1,059,054	<b>136,000</b>	1,127,054
Direct Hire Contractors	196,000		196,000
Services & Supplies			
Legal	1,500		1,500
Training	7,080	<b>4,000</b>	9,080
Travel	9,943	<b>4,000</b>	11,943
Contract / Consultant	29,500		29,500
Office Rent			
Sundry	60,740	<b>10,000</b>	65,740
Insurance	2,956		
Total Services & Supplies	111,719	<b>18,000</b>	120,719
Housing Programs			
Resident Services Expenses	798,140	<b>517,500</b>	1,056,640
Protective Contract	6,300	<b>2,000</b>	7,300
Maintenance Expenses	26,200	<b>2,500</b>	27,700
Total Housing Programs	830,640	<b>522,000</b>	1,091,640
Equipment	1,500		1,500
Indirect		<b>24,000</b>	12,000
Total Resident Services Budget	2,198,913	<b>700,000*</b>	2,548,913

\*Anticipated total SuperNOFA grant funding amount is \$1,224,000, of which \$524,000 was included in the FY08 Resident Services budget approved by the Housing Authority on June 19, 2007.