

**HOUSING AUTHORITY  
OF THE CITY OF SAN DIEGO  
AGENDA FOR  
SPECIAL HOUSING AUTHORITY MEETING  
MONDAY, FEBRUARY 7, 2011 AT 2:00 PM  
COUNCIL CHAMBERS:  
202 C STREET, SAN DIEGO, CA 92101**

**Assistance for Persons with Disabilities:** Agendas, reports and records are available in alternative formats upon request. To order information in Braille, oversized print or voice cassette tape, or to arrange for a sign language or oral interpreter for the meeting, please call the City Clerk's office at least five days prior to the meeting at 619-533-4000 (voice) or 619-236-7012 (TTY). Assistive Listening Devices: ALDs are available from the City Clerk's Office prior to the meeting and are to be returned at the end of the meeting.

**Questions Regarding Agenda Items:** For specific questions regarding any item on the Housing Authority agenda, please contact Lisette Diaz at 619.578.7564. Internet access to agendas and reports is available at <http://www.sdhc.org/Media-Center/SDHC-Meetings/Housing-Authority-Meetings/>.

**Non Agenda Comments:** Members of the public may address the Housing Authority on items of interest within the Housing Authority's jurisdiction that have not been previously before the Housing Authority. Comments relating to items on today's agenda are to be taken at the time the item is heard.

**Adoption:**

**1. Approval of the minutes of:**

January 11, 2011 Regular Meeting

**2. HAR11-003- Application for Mortgage Credit Certificate Allocation**

That the Housing Authority approve the submission of an application and payment of the required deposits by the Housing Commission to the California Debt Limit Allocation Committee (CDLAC) for an MCC allocation of up to \$25 million during calendar year 2011.

**3. HAR11-007- Award of Contract to NorthMarq Realty Services, Inc.**

- 1) Approve NorthMarq as service provider/broker for procurement of permanent financing on any Housing Commission current or to be acquired properties.
- 2) Allow NorthMarq to engage any of the financial institutions listed in their response to the Housing Commission's RFP according to the proposed payment terms referenced in Exhibit 1.
- 3) Authorize the President and Chief Executive Officer of the Housing Commission ("CEO"), or designee, to execute the contract prepared by General Counsel (Attachment 1), and all other necessary documents. In addition, the CEO, or designee, is authorized to execute engagement

letters with any lender selected for any particular loan, as approved by the CEO and General Counsel, based upon the parameters referenced within Exhibit 1.

#### **4. HAR11-004- Property Management Services Contract for Mariners Village**

That the Housing Authority:

- 1) Approve a Contract with Hyder & Company for the property management of Mariners Village Apartments for a total amount not to exceed \$671,416 which equates to \$82,260 or \$40/unit/month in management fees plus \$527,818 in reimbursable expenses (vendors, utilities, etc.).
- 2) Authorize the President and Chief Executive Officer ("CEO") of the San Diego Housing Commission ("Housing Commission"), or designee, to execute the Contract in a form approved by General Counsel.
- 3) Approve a revision adding \$1,106,962 of rental and other income to the FY2011 current budget of \$500,000. This revision will bring the total income expected in FY2011 to \$1,606,962. Of the \$1,106,962 being added to the budget, \$178,027 will be budgeted for management of Mariners Village Apartments from March 15 through June 30, 2011 and the \$928,935 remaining balance will be added to reserves for FY2011 contingency and FY2012 property management costs.

#### **Adjournment**