



Good Neighbors

San Diego
Housing Commission

REPORT

DATE: For the Housing Authority Agenda of July 31, 2001

REPORT NO: HAR 01-005

SUBJECT: Contract for St. Vincent de Paul New Shelter Plus Care Program
(Council District 8)

SUMMARY

Issue: Should the Housing Authority authorize execution of documents to implement a HUD Shelter Plus Care (S+C) grant awarded on behalf of St. Vincent de Paul (SVDP) for permanent supportive housing pursuant to the City's 2000 HUD-approved SuperNOFA application?

Recommendation: That the Housing Authority authorize the Chief Executive Officer (CEO) to execute the following documents: (1) the attached Shelter Plus Care (S+C) contract with the U.S. Department of Housing and Urban Development (HUD) to receive funds; (2) a subcontract, in a form acceptable to the General Counsel, with St. Vincent de Paul (SVDP) as sponsor of this S+C program to provide services; (3) an Amendment to FY02 Housing Commission Budget to reflect additional funds of \$287,520 provided under the 2000 S+C grant as shown in Attachment 1 to increase Special Purpose Housing by \$264,519 Rent to Owner payments over a five year period; \$11,501 to Loans and Grants for provider administrative costs, and \$11,500 to Reserves for future years' Housing Commission administrative costs over the five year life of the grant.

Fiscal Impact: An increase of \$287,520 to the FY02 Housing Commission Budget which will be used to support permanent supportive housing and related services over a five year period.



Certificate of Funding Availability:

Certificate No: 02-050
Amount: \$264,519/11,501
Revenue Source: Shelter Plus Care Program
Division: Housing Services
Line Item: Rent to Owners/Loans & Grants
OUSA No.: 459

Affordable Housing Impact: This award of funds will provide permanent supportive housing and related services over a five year period for a minimum of eight homeless persons with special needs.

Consolidated Plan Consistency: These contracts are consistent with the Consolidated Plan that states: "The City will provide higher levels of coordination, facilitate interagency communication and conduct aggressive resource development to ensure that the maximum number of services and affordable housing opportunities are available to homeless persons making the transition to permanent housing."

Previous Related Actions: On April 21, 2000, the Housing Commission Board authorized staff to: (1) submit an application to HUD under the City's 2000 Continuum of Care SuperNOFA process to apply for new Shelter Plus Care funds and; (2) if funding was received, proceed to Housing Authority to accept the funding award and execute appropriate documents.

BACKGROUND

The purpose of the Continuum of Care Homeless Assistance Programs, authorized under the Stewart B. McKinney Homeless Assistance Act, is to fund projects that will fill gaps in locally developed Continuum of Care systems, thereby assisting homeless persons in moving to self-sufficiency and permanent housing.

As a Continuum of Care Homeless Assistance Program, the Shelter Plus Care Program is designed to provide permanent supportive housing for persons with disabilities. Eligible applicants are states, units of local government, housing authorities and nonprofits. Eligible activities include rental assistance for homeless persons with disabilities; sponsoring agencies provide a 100% match of supportive services.

SVDP has operated a Shelter Plus Care Program since 1997 at Village Place, which provides housing and supportive services to the special needs population. In February 2000, HUD issued a new SuperNOFA for its Continuum of Care Homeless Assistance



Programs. SVDP submitted a request to start a new S+C program to serve eight special needs individuals for a five year period, and was ranked first in the City's 2000 Continuum of Care application. As is required by HUD, the Housing Commission serves as the applicant for the S+C grant request.

On December 23, 2000, HUD awarded the Housing Commission a five-year S+C grant of \$287,500. As the applicant and grantee, the Commission will serve as the fiscal agent for the sponsor, St. Vincent de Paul.

DISCUSSION

SVDP currently operates a successful Shelter Plus Care program for twenty-five individuals who suffer various disabilities. They provide permanent supportive housing for participants who otherwise could not maintain their housing without services designed to fit their individual needs. This new grant provides funding for eight additional units to SVDP's current S+C program for a total of 33 beds in the City's Continuum of Care.

The Commission served as the applicant for this grant and assumes fiscal agent responsibilities, provides project oversight and is responsible for submitting annual performance reports to HUD. As fiscal agent, the Commission disburses the S+C funds in accordance with the terms of its subcontract with SVDP.

The \$287,520 in funding is allocated as follows; Attachment 1 shows the budget breakdown for the Special Purpose Activity Budget:

Rental Assistance Payments	\$264,519
Administration	23,001

The Administration fee of 8% of the total grant is based on the Housing Assistance Payments paid to the sponsor. The fee of 8% is split 50/50 between SVDP and the Commission. The Certificate of Funding Availability reflects the \$264,519 in rental assistance payments and half of the total administrative fee (\$11,501) to be paid to the sponsor.



ALTERNATIVES

Do not authorize execution of the proposed contracts, resulting in the loss of five years of assistance for eight permanent supportive housing units.

Respectfully submitted,

**Signature on File
With Original Document** Approved by,

Patricia Duplechan
Director, Housing Services

Elizabeth C. Morris
Chief Executive Officer

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Attachment 1: Summary of Expenditures – Special Purpose Activity
Attachment 2: Contract with HUD
Attachment 3: Contract with St. Vincent de Paul

