



Good Neighbors

San Diego
Housing Commission

REPORT

DATE: For the Agenda of April 20, 2001 **Item 101**

REPORT NO: HCR01-038 (Supplemental)

SUBJECT: Delegation of Authority to Develop Administrative Regulations

SUMMARY

Issue: In keeping with prudent administrative practices, should the Chief Executive Officer (CEO) be authorized to develop administrative regulations to implement approved Housing Commission policies?

Recommendation: That the Housing Authority authorize the CEO to develop administrative regulations that provide specific language detailing implementation of policies approved by the Housing Commission and/or Housing Authority.

BACKGROUND

At the March 23, 2001 meeting, the Housing Commission Board discussed this issue, detailed in report HCR01-038 (Attachment 1). At that time, the Board opted to continue discussion on this action until additional information was provided. The Board requested a listing of all current administrative regulations. The listing of current administrative regulations is included as Attachment 2. In addition, Attachment 3 includes current policies as proposed for delegation by the Housing Authority to the Housing Commission.

Following Board discussion and direction, this action will proceed to the Housing Authority for final review and approval prior to implementation.

ALTERNATIVES

1. Authorize the CEO to develop administrative regulations without separate approval only for certain policies, e.g., personnel and general operating policies.



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2. Require that authorization to develop administrative regulations be brought forward to the Housing Commission each time an administrative regulation is needed to fully interpret an approved policy.
3. Require Housing Commission review and approval of all administrative regulations.

Respectfully submitted,

Carrol M. Vaughan
Chief of Staff

**Signature on File
With Original Document**

Approved by,

Elizabeth C. Morris
Chief Executive Officer

Attachment 1: Report HCR01-038

Attachment 2: Current Administrative Regulations

Attachment 3: Current Housing Commission Policies