



# REPORT

**DATE ISSUED:** June 20, 2003

**ITEM 100**

**REPORT NO:** HCR03-043  
For the Agenda of June 27, 2003

**SUBJECT:** Award of Contract for Roofing and Exterior Painting at 401-12 Sycamore Road (Council District 8)

## SUMMARY

**Issue:** Should the Housing Commission award a construction contract to low bidder Nautilus General Contractors, Inc., in the amount of \$122,900 with a ten percent contingency (\$12,290), for roofing and exterior painting at 401-12 Sycamore Road?

**Recommendation:** That the Housing Commission approve the award of a contract to Nautilus General Contractors, Inc. for \$122,900 and authorize the Chief Executive Officer to execute the contract (Attachment) and expend the contingency if necessary, for items not anticipated in the original scope of work.

**Fiscal Impact:** Funding for this contract is contained in the Capital Fund Program CA16-P063-501-02 budget. No local funds are required.

Certificate No.       03-141  
Amount:               \$122,900  
Revenue Source:     Capital Fund Program  
Division:             Housing Programs  
Line Item:            1460 Dwelling Structure

**Equal Opportunity Statement:** Nautilus General Contractors, Inc. is not certified as a Disadvantaged, Women Owned or Disabled Veteran Business Enterprise. A Certificate of Compliance and a Workforce Analysis has been provided and shows that this vendor is in compliance with the San Diego Housing Commission Equal Opportunity Program.



**Environmental Review:** This project has been determined to be categorically exempt pursuant to Article 19 Section 15300 of the California Environmental Quality Act.

## **BACKGROUND**

HUD established the Capital Fund program to provide financial assistance to housing authorities to improve the physical condition and upgrade the management and operation of existing Public Housing projects to assure that such projects continue to be available as affordable housing for eligible residents.

## **DISCUSSION**

The proposed work under this contract provides for the removal and replacement of existing roofing and the painting of exterior surfaces at the twenty-four unit family Public Housing development located at 401-12 Sycamore Road in the South Bay area of San Diego.

On April 18, 2003, an Invitation to Bid was issued for this work. Bid advertisements were placed in the *San Diego Union*, the *San Diego Daily Transcript*, *La Prensa* and the *Voice and Viewpoint*. In addition, 150 invitations were sent to contractors of which 34 were Disadvantaged Business Enterprises (DBE).

On May 6, 2003, a pre-bid conference was conducted with seven firms in attendance. During the bid period a total of thirteen bid packages were provided to interested contractors.

At bid closing on May 20, 2003 five bids were received. Information on the submitted bids is outlined below:

<b>Bidder</b>	<b>Amount</b>	<b>Responsive Bidder</b>	<b>DBE</b>
Nautilus General Contractors, Inc.	\$122,900	Yes	No
MAC Builders Corporation	\$128,212	Yes	No
Roejack Roofing	\$132,232	Yes	No
Famania Construction	\$149,000	Yes	No
Healey Construction Co.	\$155,054	Yes	No

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Staff analysis indicates that Nautilus General Contractors, Inc. has submitted the lowest responsive bid and is capable of performing the service.

Respectfully submitted,

Approved by,

**Signature on File with Original Document**

Steve Snyder  
Asset Manager

Elizabeth C. Morris  
Chief Executive Officer

M. Gresham, 578-7485

Attachment: Contract