



INFORMATIONAL REPORT

DATE ISSUED: February 1, 2006

REPORT NO: HCR 06 -15

SUBJECT: Semi-Annual Equal Opportunity and Small Contracts Status Report for the First Half of Fiscal Year 2006

NO ACTION IS REQUIRED ON THE PART OF THE HOUSING COMMISSION

SUMMARY

The San Diego Housing Commission's Semi-Annual Equal Opportunity and Small Contracts Status Report presents an overview of the Agency's contracting activities for the first half of FY'06. This report also provides an analysis of the Agency's work force representation, which indicates a total of 251 employees (Attachment A). The semi-annual report is a reflection of the various programs and activities monitored by the Housing Commission's Equal Opportunity Programs. The Equal Opportunity Contracting Program endeavors to increase participation in procurement and contractual activities of Historically Underutilized Businesses (HUB), Small Businesses, Disabled Veterans Businesses Enterprises (DVBE) and Section 3 Business concerns, as defined by Federal regulations.

The actual dollars and percent spent in contracting opportunities by the Housing Commission with HUB's, such as African Americans, Asian/Pacific Islanders, Hispanics and Native Americans and Disabled Veterans Businesses Enterprises, are tracked in six (6) different contracting categories: Architect & Engineers, Professional Services, Construction, Supplies/Materials/Equipment, Non-Professional Services, and Developers. This data is reflected in the analysis included in Attachment B of this report. Included in Attachment B is a comparative analysis of the prior year accomplishments. The analysis of the first half of fiscal year 2006 reflects an increase in dollars spent with Disadvantaged Businesses under Construction and Non- Professional Services. In addition, there is an increase in dollars spent with DVBE's reflected in the category of Non-Professional Services.

The Semi-Annual Equal Opportunity and Small Contracts Status Report, includes a Small Contracts Report (Attachment C), which reflects dollars spent in contracts not requiring Board approval, due to their dollar value.



WORKFORCE ANALYSIS REPORT

The Equal Employment Opportunity Program monitors representation of disadvantaged groups in the workforce, by conducting a workforce analysis of those businesses engaged in contractual activities with the Housing Commission. The work force analysis report illustrates areas of under-representation of targeted protected groups, based on goals set by job category for each protected group. These goals are represented in percentages and are based on the 2000 County of San Diego Labor Force Availability. Included in this report is an analysis of the Housing Commission's workforce, which totaled 251 regular, executive and management employees at the end of the first half of FY06.

Full representation of the five (5) protected groups: Women, African American, Latino, Asian/Pacific Islander and Native American are reflected in the Housing Commission's Work Force Analysis Report (Attachment A).

EQUAL OPPORTUNITY CONTRACTING PROGRAM

The Housing Commission's Equal Opportunity Contracting Program ensures that all contractors doing business with or receiving funds from the Housing Commission do not engage in unlawful discriminatory employment practices. One of the program's goals is to provide assistance with the increase in participation rate of minorities, women, disabled veteran owned business and small businesses in general. Another goal is to ensure that employment and contracting opportunities are made available for low and very low-income residents, in support of HUD Section 3 regulations.

The Housing Commission actively outreaches the community and partners with a number of programs that assist in closing the disparity gap between the dollar amount paid to non – certified firms and certified firms. The Agency continues to advertise solicitations in a wide range of periodicals, associations and websites that serve the HUB communities. During the Second Quarter of FY'06, a "How to Do Business with the Housing Commission", workshop was conducted. This workshop was advertised in periodicals, on the Housing Commission's website and at the San Diego Contracting Opportunity Center's website. This is another way the Agency seeks to tap into a larger pool of business firms, making it easier for them to partner with the Housing Commission.

The Housing Commission continues to leverage its limited resources by capitalizing on its business partnerships with the Public Agency Consortium (PAC). Through this partnership, the Housing Commission and local public agencies work together to increase business opportunities for HUBs, and small businesses by consolidating agencies' training and networking opportunities. This is accomplished through four (4) PAC sponsored networking events, a PAC contractor database and business development training courses.

Statistical data relating to Minority-owned, Women, and Disabled Veteran Business Enterprises contracting efforts for the period July 1, 2005 to December 31, 2005 is summarized in the Semi-Annual Historically Underutilized Businesses (HUB) Report (Attachments B to B5). These charts compare the accomplishments of the first half of FY 05 with the first half of FY 06, while the graph solely represents the accomplishments of FY06.

SMALL CONTRACTS REPORT

The Small Contracts Report (Attachment C) lists contracts between \$5,001 and \$100,000. During this reporting period six (6) contractual agreements were made, and of the six (6) two (2) are certified disadvantaged firms.

Respectfully submitted,

Approved by,

**Signature on File
With Original Document**

C. Terry Whitesides
Director Business Services
and Equal Opportunity Officer

Elizabeth C. Morris
President & Chief Executive Officer

Attachment(s): A: Work Force Analysis Report
B to B5: Semi-Annual Historically Underutilized Businesses (HUB) Report
C: Small Contracts Award Status Report

Goals reflect statistical labor force availability for the following: 2000 CLFA San Diego, CA

City of San Diego/Equal Opportunity Contracting
WORK FORCE ANALYSIS REPORT

FOR
 Company: San Diego Housing Commission

I. TOTAL WORK FORCE:

	Black		Hispanic		Asian		American Indian		Filipino		White		Other								
	Goals	M	F	Goals	M	F	Goals	M	F	Goals	M	F	Goals	M	F						
Mgmt & Financial	3.3%	1	0	11.9%	0	2	6.2%	0	0	0.4%	0	0	6.2%	0	0	3	7	0	0		
Professional	4.0%	1	4	12.6%	7	14	6.5%	2	3	0.5%	0	1	6.5%	0	0	12	21	0	0		
A&E, Science, Computer	2.8%	0	0	7.3%	0	0	16.2%	0	0	0.3%	0	0	16.2%	0	0	0	0	0	0		
Technical	6.6%	3	8	14.8%	3	24	17.2%	5	7	0.4%	0	0	17.2%	0	0	0	20	0	2		
Sales	3.9%	0	0	19.5%	0	0	6.8%	0	0	0.6%	0	0	6.8%	0	0	0	0	0	0		
Administrative Support	7.0%	0	2	20.8%	0	4	8.8%	0	1	0.6%	0	0	8.8%	0	0	0	3	0	0		
Services	5.5%	0	0	36.9%	0	0	9.7%	0	0	0.6%	0	0	9.7%	0	0	0	0	0	0		
Crafts	4.5%	13	1	25.8%	2	11	9.1%	2	5	0.7%	1	1	9.1%	0	0	4	7	1	0		
Operative Workers	4.3%	5	2	38.8%	13	0	20.8%	3	0	0.3%	0	0	20.8%	0	0	9	0	1	0		
Transportation	8.1%	0	0	32.1%	0	0	4.5%	0	0	0.5%	0	0	4.5%	0	0	0	0	0	0		
Laborers	4.4%	2	1	54.0%	1	2	4.1%	0	0	0.5%	0	0	4.1%	0	0	1	2	0	0		
TOTAL		25	18		26	57		12	16		1	2		0	0		29	60		2	2

HOW TO READ TOTAL WORK FORCE SECTION:

The information blocks in Section 1 (Total Work Force) identify the absolute number of the firm's employees. Each employee is listed in their respective ethnic/gender and employment category. The percentages listed under the heading of "CLFA Goals" are the County Labor Force Availability goals for each employment and ethnic/gender category.

Mgmt & Financial
 Professional
 A&E, Science, Computer
 Technical
 Sales
 Administrative Support
 Services
 Crafts
 Operative Workers
 Transportation
 Laborers

TOTAL EMPLOYEES			Female Goals
ALL	M	F	
13	4	9	39.8%
65	22	43	59.5%
0	0	0	14.7%
72	11	61	49.0%
0	0	0	49.4%
10	0	10	73.2%
0	0	0	62.3%
48	23	25	8.6%
33	31	2	36.7%
0	0	0	15.2%
9	4	5	11.1%

HOW TO READ EMPLOYMENT ANALYSIS SECTION:

The percentages listed in the goals column are calculated by multiplying the CLFA goals by the number of employees in that job category. The number in that column represents the percentage of each protected group that should be employed by the firm to meet the CLFA goal. A negative number will be shown in the discrepancy column for each underrepresented goal of at least 1.00 position.

II. EMPLOYMENT ANALYSIS

TOTAL

250	95	155
-----	----	-----

	Black			Hispanic			Asian			American Indian			Filipino			Female		
	Goals	Actual	Discrepancy	Goals	Actual	Discrepancy	Goals	Actual	Discrepancy	Goals	Actual	Discrepancy	Goals	Actual	Discrepancy	Goals	Actual	Discrepancy
Mgmt & Financial	0.43	1	N/A	1.55	2	N/A	0.81	0	N/A	0.05	0	N/A	0.81	0	N/A	5.17	9	3.83
Professional	2.60	5	2.40	8.19	21	12.81	4.23	5	N/A	0.33	1	N/A	4.23	0	(4.23)	38.68	43	4.33
A&E, Science, Computer	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00
Technical	4.75	11	6.25	10.66	27	16.34	12.38	12	N/A	0.29	0	N/A	12.38	0	(12.38)	35.28	61	25.72
Sales	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00
Administrative Support	0.70	2	1.30	2.08	4	1.92	0.88	1	N/A	0.06	0	N/A	0.88	0	N/A	7.32	10	2.68
Services	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00
Crafts	2.16	14	11.84	12.38	13	N/A	4.37	7	2.63	0.34	2	1.66	4.37	0	(4.37)	4.13	25	20.87
Operative Workers	1.42	7	5.58	12.80	13	N/A	6.86	3	(3.86)	0.10	0	N/A	6.86	0	(6.86)	12.11	2	(10.11)
Transportation	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00
Laborers	0.40	3	2.60	4.86	3	(1.86)	0.37	0	N/A	0.05	0	N/A	0.37	0	N/A	1.00	5	4.00

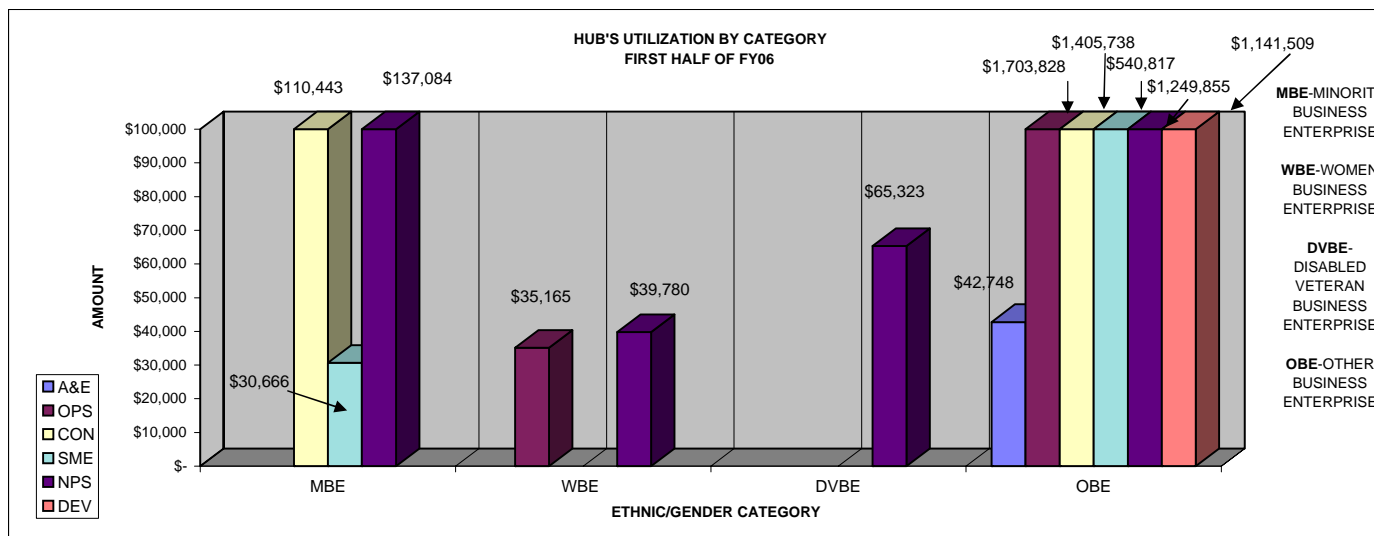
Goals are set by job categories for each protected group. An underrepresentation is indicated by a negative number, but if the DISCREPANCY is less than -1.00 position, a N/A will be displayed to show there is no underrepresentation.

SAN DIEGO HOUSING COMMISSION

SEMI-ANNUAL HISTORICALLY UNDERUTILIZED BUSINESSES (HUB) REPORT

FIRST HALF OF FISCAL YEAR 2006
(July 1, 2005 to December 31, 2005)

CATEGORY	FIRST HALF OF FY06				PRIOR FISCAL YEAR (1ST HALF FY05)		
	TOTAL	MBE	WBE	DVBE	TOTAL	MBE	WBE
ARCHITECTS & ENGINEERS (A&E)							
Prime Contractors	\$ 42,748	\$ -	\$ -	\$ -	\$ 23,885	\$ -	\$ -
Percent of Total Expenditure							
OTHER PROF. SERVICES (OPS)							
Prime Contractors	\$ 1,738,993	\$ -	\$ 35,165	\$ -	\$ 940,280	\$ 55,415	
Percent of Total Expenditure			2.0%			5.9%	
CONSTRUCTION (CON)							
Prime Contractors	\$ 1,516,181	\$ 110,443	\$ -	\$ -	\$ 1,709,260	\$ 59,710	\$ -
Percent of Total Expenditure		7.3%				3.5%	
SUPPLIES, MATERIALS & EQUIPMENT (SME)							
Prime Contractors	\$ 571,483	\$ 30,666	\$ -	\$ -	\$ 427,642	\$ 31,467	
Percent of Total Expenditure		5.4%				7.4%	
NON-PROFESSIONAL SERVICES (NPS)							
Prime Contractors	\$ 1,492,042	\$ 137,084	\$ 39,780	\$ 65,323	\$ 1,329,143	\$ 214,273	\$ 20,265
Percent of Total Expenditure		9.2%	2.7%	4.4%		16.1%	1.5%
DEVELOPERS (DEV)							
Prime Contractors							
Percent of Total Expenditure							
TOTAL PAID TO PRIME CONTRACTORS	\$ 5,361,447	\$ 278,193	\$ 74,945	\$ 65,323	\$ 4,430,210	\$ 360,865	\$ 20,265



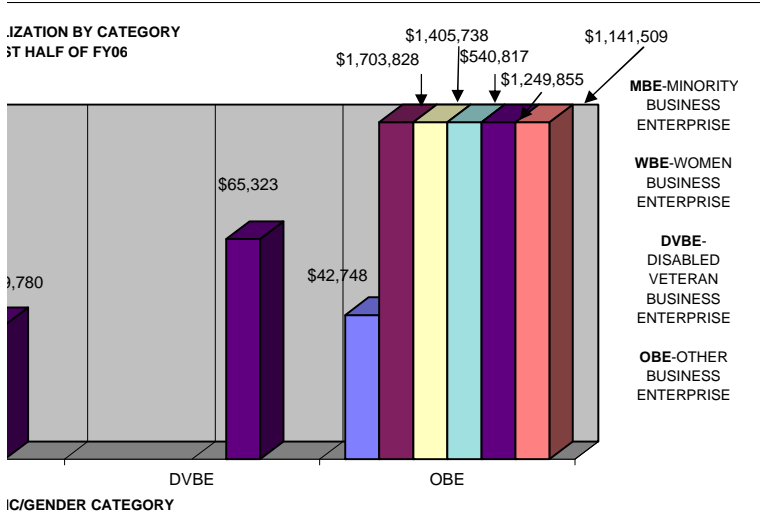
A&E - Architects & Engineers
 OPS - Other Professional Services
 CON - Construction
 SME - Supplies, Materials & Equipment
 NPS - Non-Professional Services
 DEV - Developers

SAN DIEGO HOUSING COMMISSION

SEMI-ANNUAL HISTORICALLY UNDERUTILIZED BUSINESSES (HUB) REPORT

FIRST HALF OF FISCAL YEAR 2006
(July 1, 2005 to December 31, 2005)

05)
DVBE
\$ -
\$ -
\$ -
\$ -
\$ 45,792 3.4%
\$ 45,792

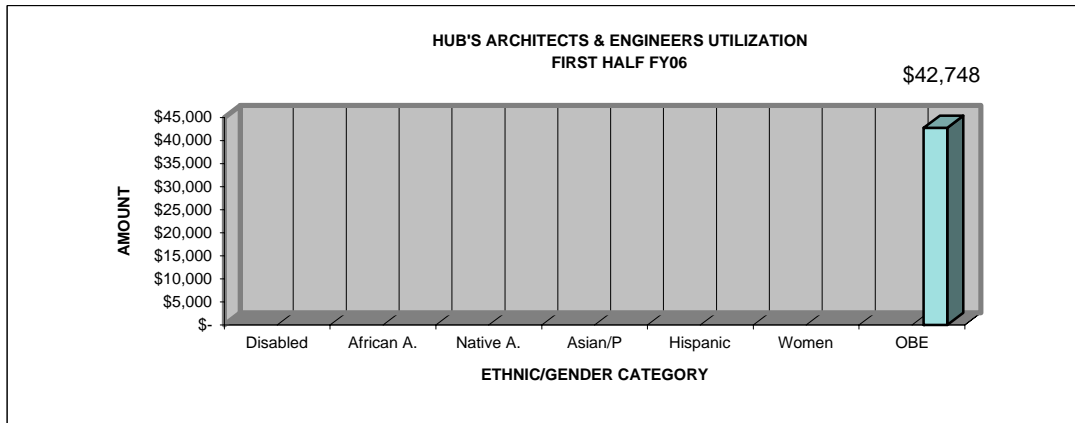


SAN DIEGO HOUSING COMMISSION

SEMI-ANNUAL HISTORICALLY UNDERUTILIZED BUSINESSES (HUB) REPORT ARCHITECTS AND ENGINEERS (A E)

FIRST HALF OF FISCAL YEAR 2006
(July 1, 2005 to December 31, 2005)

MINORITY BUSINESS ENTERPRISE (MBE)	FIRST HALF OF FY06		PRIOR YR (1ST HALF FY05)	
	DOLLAR VALUE AWARDED	% OF TOTAL AWARDS*	DOLLAR VALUE AWARDED	% OF TOTAL AWARDS*
African American Native American Asian Pacific Islander Hispanic				
TOTAL MBE	\$ -		\$ -	
WOMEN BUSINESS ENTERPRISE (WBE)	FIRST HALF OF FY06		PRIOR YR (1ST HALF FY05)	
	DOLLAR VALUE AWARDED	% OF TOTAL AWARDS*	DOLLAR VALUE AWARDED	% OF TOTAL AWARDS*
Caucasian African American Native American Asian Pacific Islander Hispanic				
TOTAL WBE	\$ -		\$ -	
DISABLED VETERAN BUSINESS ENTERPRISE (DVBE)	FIRST HALF OF FY06		PRIOR YR (1ST HALF FY05)	
	DOLLAR VALUE AWARDED	% OF TOTAL AWARDS*	DOLLAR VALUE AWARDED	% OF TOTAL AWARDS*
Caucasian African American Native American Asian Pacific Islander Hispanic				
TOTAL DVBE	\$ -		\$ -	
TOTAL EXPENDITURES FIRST HALF FY06		\$ 42,748	PRIOR YEAR	\$ 23,885

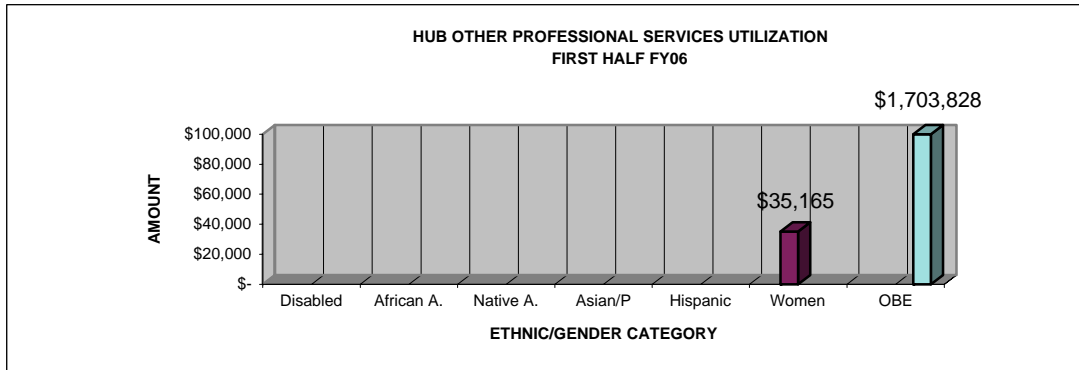


SAN DIEGO HOUSING COMMISSION

SEMI-ANNUAL HISTORICALLY UNDERUTILIZED BUSINESSES (HUB) REPORT OTHER PROFESSIONAL SERVICES (OPS)

FIRST HALF OF FISCAL YEAR 2006
(July 1, 2005 to December 31, 2005)

MINORITY BUSINESS ENTERPRISE (MBE)	FIRST HALF OF FY06		PRIOR YR (1ST HALF FY05)	
	DOLLAR VALUE AWARDED	% OF TOTAL AWARDS	DOLLAR VALUE AWARDED	% OF TOTAL AWARDS
African American Native American Asian Pacific Islander Hispanic				
TOTAL MBE	\$ -		\$ -	
WOMEN BUSINESS ENTERPRISE (WBE)				
Caucasian African American Native American Asian Pacific Islander Hispanic	\$ 35,165	2.0%	\$ 55,415	5.9%
TOTAL WBE	\$ 35,165	2.0%	\$ 55,415	5.9%
DISABLED VETERAN BUSINESS ENTERPRISE (DVBE)				
Caucasian African American Native American Asian Pacific Islander Hispanic				
TOTAL DVBE	\$ -		\$ -	
TOTAL EXPENDITURES FIRST HALF FY06	\$ 1,738,993		PRIOR YEAR	\$ 940,280

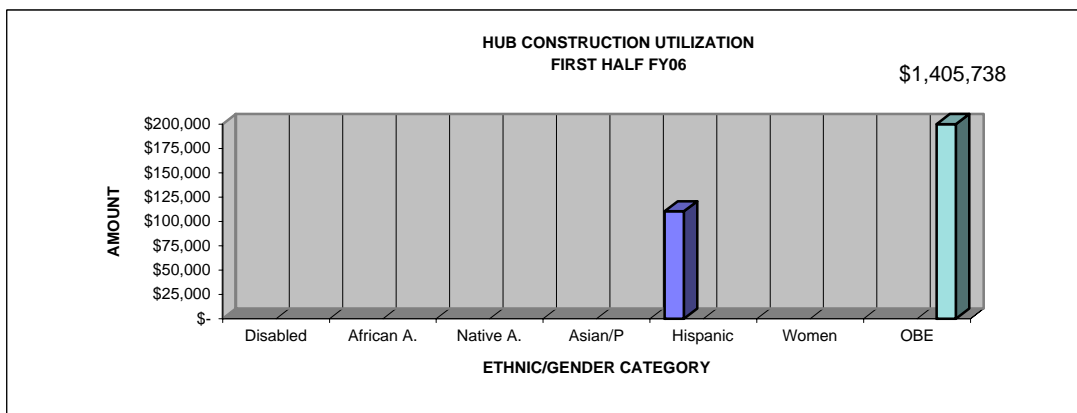


SAN DIEGO HOUSING COMMISSION

SEMI-ANNUAL HISTORICALLY UNDERUTILIZED BUSINESSES (HUB) REPORT CONSTRUCTION (CON)

FIRST HALF OF FISCAL YEAR 2006
(July 1, 2005 to December 31, 2005)

MINORITY BUSINESS ENTERPRISE (MBE)	FIRST HALF OF FY06		PRIOR YR (1ST HALF FY05)	
	DOLLAR VALUE AWARDED	% OF TOTAL AWARDS	DOLLAR VALUE AWARDED	% OF TOTAL AWARDS
African American	\$ -		\$ 490	0.0%
Native American				
Asian Pacific Islander	\$ -		\$ 59,220	3.5%
Hispanic	\$ 110,443	7.3%		
TOTAL MBE	\$ 110,443	7.3%	\$ 59,710	3.5%
WOMEN BUSINESS ENTERPRISE (WBE)				
Caucasian				
African American				
Native American				
Asian Pacific Islander				
Hispanic			\$ -	
TOTAL WBE	\$ -		\$ -	
DISABLED VETERAN BUSINESS ENTERPRISE (DVBE)				
Caucasian				
African American				
Native American				
Asian Pacific Islander				
Hispanic				
TOTAL DVBE	\$ -		\$ -	
TOTAL EXPENDITURES FIRST HALF FY06	\$ 1,516,181		PRIOR YEAR	\$ 1,709,260

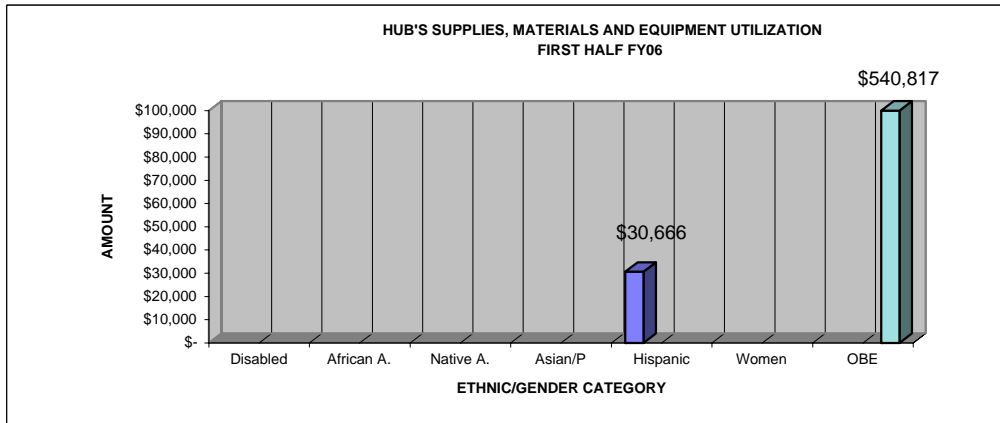


SAN DIEGO HOUSING COMMISSION

SEMI ANNUAL HISTORICALLY UNDERUTILIZED BUSINESSES (HUB) SUPPLIES/MATERIAL/EQUIPMENT (SME)

FIRST HALF OF FISCAL YEAR 2006
(July 1, 2005 to December 31, 2005)

MINORITY BUSINESS ENTERPRISE (MBE)	FIRST HALF OF FY06		PRIOR YR (1ST HALF FY05)	
	AWARDED	AWARDS	AWARDED	% OF TOTAL AWARDS
African American	\$ -		\$ -	
Native American				
Asian Pacific Islander				
Hispanic	\$ 30,666	5.4%	\$ 31,468	7.4%
Filipino American				
TOTAL MBE	\$ 30,666	5.4%	\$ 31,468	7.4%
WOMEN BUSINESS ENTERPRISE (WBE)				
Caucasian				
African American				
Native American				
Asian Pacific Islander				
Hispanic			\$ -	
Filipino American				
TOTAL WBE			\$ -	
DISABLED VETERAN BUSINESS ENTERPRISE (DVBE)				
Caucasian				
African American				
Native American				
Asian Pacific Islander				
Hispanic				
Filipino American				
TOTAL DVBE	\$ -		\$ -	
TOTAL EXPENDITURES FIRST HALF FY06		\$ 571,483	PRIOR YEAR	\$ 427,642

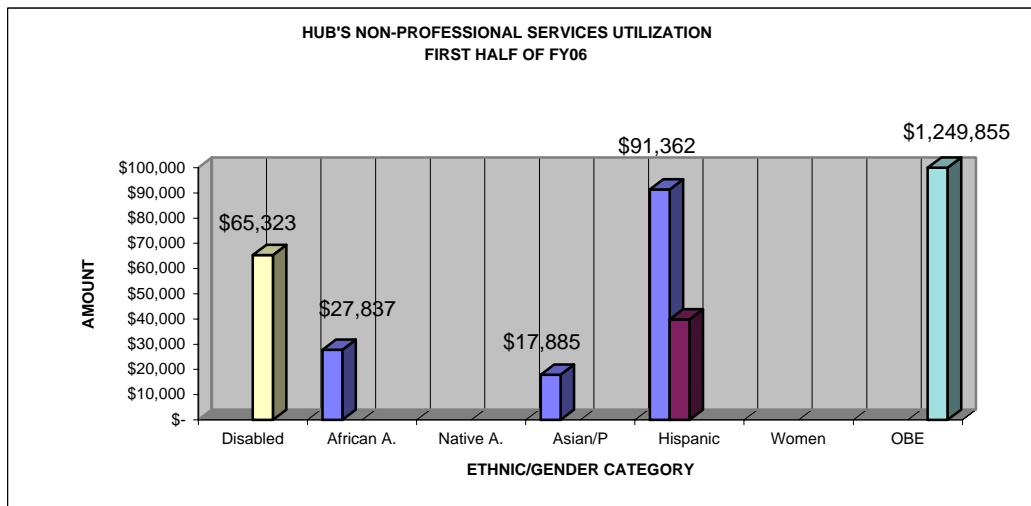


SAN DIEGO HOUSING COMMISSION

SEMI-ANNUAL HISTORICALLY UNDERUTILIZED BUSINESSES (HUB) REPORT NON-PROFESSIONAL SERVICES (NPS)

FIRST HALF OF FISCAL YEAR 2006
(July 1, 2005 to December 31, 2005)

MINORITY BUSINESS ENTERPRISE (MBE)	FIRST HALF OF FY06		PRIOR YR (1ST HALF FY05)	
	DOLLAR VALUE AWARDED	% OF TOTAL AWARDS	DOLLAR VALUE AWARDED	% OF TOTAL AWARDS
African American	\$ 27,837	1.9%	\$ 45,556	3.4%
Native American				
Asian Pacific Islander	\$ 17,885	1.2%	\$ 18,275	1.4%
Hispanic	\$ 91,362	6.1%	\$ 150,443	11.3%
TOTAL MBE	\$ 137,084	9.2%	\$ 214,274	16.1%
WOMEN BUSINESS ENTERPRISE (WBE)				
Caucasian	\$ -		\$ 20,265	1.5%
African American	\$ -			
Native American				
Asian Pacific Islander				
Hispanic				
TOTAL WBE	\$ 39,780	2.7%	\$ 20,265	1.5%
DISABLED VETERAN BUSINESS ENTERPRISE (DVBE)				
Caucasian				
African American	\$ -			
Native American				
Asian Pacific Islander				
Hispanic				
TOTAL DVBE	\$ 65,323	4.4%	\$ 45,792	3.4%
TOTAL EXPENDITURES FIRST HALF FY06	\$1,492,042		PRIOR YEAR	\$1,329,143

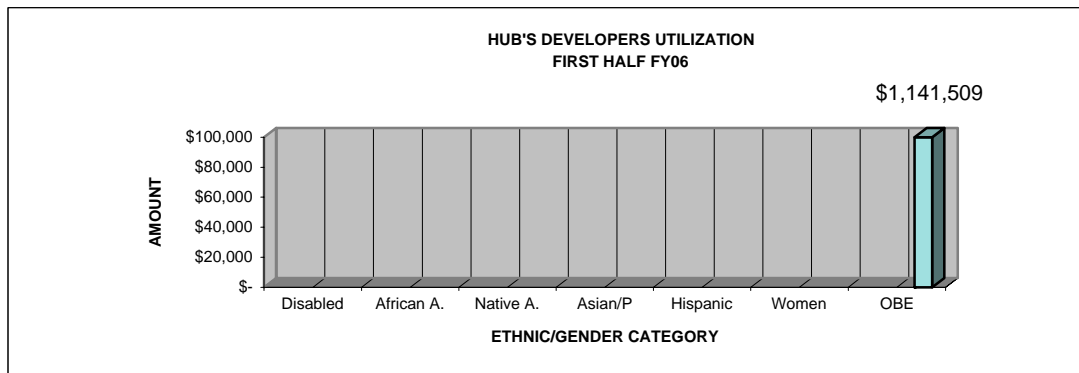


SAN DIEGO HOUSING COMMISSION

SEMI-ANNUAL HISTORICALLY UNDERUTILIZED BUSINESSES (HUB) REPORT DEVELOPERS (DEV)

FIRST HALF OF FISCAL YEAR 2006
(July 1, 2005 to December 31, 2005)

MINORITY BUSINESS ENTERPRISE (MBE)	FIRST HALF OF FY06		PRIOR YR (1ST HALF FY05)	
	DOLLAR VALUE AWARDED	% OF TOTAL AWARDS	DOLLAR VALUE AWARDED	% OF TOTAL AWARDS
African American Native American Asian Pacific Islander Hispanic				
TOTAL MBE	\$ -	0.0%	\$ -	0.0%
WOMEN BUSINESS ENTERPRISE (WBE)				
Caucasian African American Native American Asian Pacific Islander Hispanic				
TOTAL WBE		0.0%	\$ -	0.0%
DISABLED VETERAN BUSINESS ENTERPRISE (DVBE)				
Caucasian African American Native American Asian Pacific Islander Hispanic				
TOTAL DVBE	\$ -	0.0%	\$ -	0.0%
TOTAL EXPENDITURES FIRST HALF FY06		\$ 1,141,509	PRIOR YEAR	\$ 249,661



San Diego Housing Commission
Small Contract Award Status Report (\$5,001 thru \$100,000)
7/1/2005 thru 12/31/2005

Contractor	Award Amount	DVBE/ MBE/WBE
Andrew Tran	19,800.00	Y
TEG Staffing, Inc.	15,000.00	N
Veronica Tam	12,000.00	N
Dennis B. Cunningham	11,400.00	N
Diana Elrod	15,000.00	Y
Hyland Software, Inc.	64,928.00	N

ATTACHMENT C