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San Diego Housing Commission (SDHC)
Award of Contract to Good Guard Security, Inc. for Security Services at
Kearny Vista Apartments
Presentation to the SDHC Board of Commissioners
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SDHC – Contract for Security Services at Kearny Vista Apartments

Introduction

- October 13, 2023: SDHC issued a Request for Proposals (RFP) for security services for Kearny Vista apartments at 5400 Kearny Mesa Road.
- October 27, 2023: The RFP closed.
 - SDHC received 15 proposals.
- Evaluation committee reviewed, scored and ranked responsive proposals based on:
 - Qualifications and experience
 - Cost
 - Technical experience / capabilities
 - Equity and inclusion
- Good Guard was deemed the highest ranked and responsive proposal.



SDHC – Contract for Security Services at Kearny Vista Apartments

Contract Terms

- Initial one-year term: \$464,516
- The total cost for a one-year term with four one-year options to renew is \$2,515,979.74.
 - Includes 4% annual increase
- Contract contingency equal to 20 percent of the contract amount each year.

Contract Term	Funding Amount	Contingency	Total
Year 1 (February 1, 2024 – January 31, 2025)	\$464,518.08	\$92,903	\$557,421.70
1 st Option (February 1, 2025 – January 31, 2026)	\$483,098.80	\$96,619	\$579,718.56
2 nd Option (February 1, 2026 – January 31, 2027)	\$502,422.75	\$100,485	\$602,907.30
3 rd Option (February 1, 2027 – January 31, 2028)	\$522,519.66	\$104,504	\$627,023.59
4 th Option (February 1, 2028 – January 31, 2029)	\$543,420.45	\$108,684	\$652,104.54
Total Contract Cost	\$2,515,979.74		\$3,019,175.69



SDHC – Contract for Security Services at Kearny Vista Apartments

Fiscal Considerations

- This security agreement is a combination of a negotiated terms contract with a fixed annual cost for scheduled services and an on-call, as-needed agreement for security services at Kearny Vista Apartments.
 - The maximum annual contract capacity does not constitute a guaranteed award amount or expenditure obligation by SDHC to the respective contractor.
 - Neither does the specified maximum contract amount constitute a budgetary encumbrance or obligation by SDHC.
- The proposed contract will not affect the Housing Authority-approved SDHC Fiscal Year 2024 budget or the anticipated, proposed SDHC Fiscal Year 2025 budget.
 - Fiscal Year 2024 budget for security: \$525,657.60
 - Fiscal Year 2024 security expenditures to date: \$235,395.28
 - Fiscal Year 2025 anticipated, proposed budget for security: \$550,000.



SDHC – Contract for Security Services at Kearny Vista Apartments Staff Recommendations

That the SDHC Board of Commissioners take the following actions:

- 1) Authorize SDHC to enter into an agreement with Good Guard Security, Inc. for security services at Kearny Vista Apartments at 5400 Kearny Mesa Road, San Diego, CA 92111, which SDHC owns, for a one-year term from February 1, 2024, through January 31, 2025, with four one-year options to renew and with a contingency amount equal to 20% of the contract amount per year. The total not-to-exceed contract amount in the first year will be \$557,421.70 (\$464,518.08 plus the 20% contingency of \$92,903.62). A 4% increase in the contract amount would apply for each renewal option year SDHC chooses to exercise, as shown below:

Contract Term	Funding Amount	Contingency	Total
Year 1 (February 1, 2024 – January 31, 2025)	\$464,518.08	\$92,903	\$557,421.70
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SDHC – Contract for Security Services at Kearny Vista Apartments Staff Recommendations (Continued)

- 2) Authorize SDHC’s President and Chief Executive Officer (President & CEO), or designee, to substitute the funding sources with other available funding sources provided that the total program/project budget amount after substitution does not exceed the approved total budget, should the operational need arise or should actions be to the benefit of SDHC and its mission.

- 3) Authorize the President & CEO, or designee, to execute all documents and instruments that are necessary and/or appropriate to implement these approvals, in a form approved by General Counsel, and to take such actions as are necessary and/or appropriate to implement these approvals, provided that a copy of the documents, signed as to form by General Counsel, is submitted to each Housing Commissioner.





Questions & Comments

