



## EXECUTIVE SUMMARY

### HOUSING COMMISSION EXECUTIVE SUMMARY SHEET

DATE: January 12, 2018 HCR18-009  
SUBJECT: Budget Amendment for the Fiscal Year 2018 Downtown San Diego Partnership  
Family Reunification Program

COUNCIL DISTRICT(S): 3

ORIGINATING DEPARTMENT: Homeless Housing Innovations

CONTACT/PHONE NUMBER: Melissa Peterman / 619-578-7529

#### REQUESTED ACTION:

Recommend the execution of a contract amendment for the Downtown San Diego Partnership Clean and Safe Family Reunification Program, awarding an additional \$250,000 for housing relocation and supportive services to individuals experiencing homelessness during the term of June 1, 2017, to June 30, 2018.

#### EXECUTIVE SUMMARY OF KEY FACTORS:

- Approving this action will authorize the Housing Commission to expend \$250,000 in SDHC Funds to provide Supportive Services to homeless individuals and families in the downtown San Diego area.
- The proposed funding is not included in the Housing Commission's FY 2018 Approved Budget, which was also approved by the Housing Authority in June 2017.
- Downtown San Diego Partnership Family Reunification Program shall provide relocation and follow up services to a minimum of 800 homeless individuals in San Diego during Fiscal Year 2018.



## REPORT

**DATE ISSUED:** January 4, 2018

**REPORT NO:** HCR18-009

**ATTENTION:** Chair and Members of the San Diego Housing Commission  
For the Agenda of January 12, 2017

**SUBJECT:** Budget Amendment for the Fiscal Year 2018 Downtown San Diego Partnership  
Family Reunification Program

**COUNCIL DISTRICT:** 3

**REQUESTED ACTION:**

Recommend the execution of a contract amendment for the Downtown San Diego Partnership Clean and Safe Family Reunification Program, awarding an additional \$250,000 for housing relocation and supportive services to individuals experiencing homelessness during the term of June 1, 2017, to June 30, 2018.

**STAFF RECOMMENDATION**

That the San Diego Housing Commission (Housing Commission) take the following actions:

- 1) Authorize the execution of a contract amendment for the Downtown San Diego Partnership Clean and Safe Family Reunification Program, awarding an additional \$250,000 for the contract term of June 1, 2017, to June 30, 2018, to provide housing relocation and supportive services to individuals experiencing homelessness;
- 2) Authorize an extension of the Family Reunification Program contract with the Downtown San Diego Partnership Clean and Safe through June 30, 2018;
- 3) Authorize the President & Chief Executive Officer (President & CEO), or designee, to execute all necessary documents and instruments that are necessary and/or appropriate to implement these approvals, in a form approved by General Counsel, and to take such actions necessary and/or appropriate to implement these approvals; and
- 4) Authorize the President & CEO to substitute funding sources and/or increase compensation by not more than 20 percent of the total agreement amount for the proposed agreement, if necessary, without further action by the Housing Commission Board of Commissioners (Board), but only if and to the extent that funds are determined to be available for such purposes.

**SUMMARY**

Established in 2011 by the Downtown San Diego Partnership Clean and Safe (Downtown Partnership), the Family Reunification Program collaborates with local service agencies in the City of San Diego as well as the San Diego Police Department's Homeless Outreach Team to reconnect individuals and families living on the streets or in emergency shelters with family or other support systems through relocation assistance and follow-up services.

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On July 1, 2017, the Housing Commission launched the current phase of its landmark Homelessness Action Plan, HOUSING FIRST – SAN DIEGO (2018 to 2020), which will provide permanent housing opportunities for 3,000 homeless individuals and families through six new programs. One of the six new programs is Homelessness Prevention and Shelter Diversion.

For many families and individuals, homelessness can be avoided with the right support. Assistance provided through prevention will help families maintain their current housing situation, while diversion will aid families in staying out of the shelter system by identifying alternative permanent housing options with the necessary supports. Over the next three fiscal years (2018 to 2020) the Homelessness Prevention and Shelter Diversion Program will invest approximately \$1.9 million in City of San Diego and Housing Commission resources to provide housing opportunities for an estimated 1,450 individuals.

A key component of HOUSING FIRST – SAN DIEGO’s Homelessness Prevention and Shelter Diversion program is the Housing Commission’s collaboration with the Downtown Partnership for the Family Reunification Program. With an initial contract award of \$144,000 for a term from June 1, 2017, to May 31, 2018, the Family Reunification Program (Program) projected to serve 400 homeless individuals. Between June 2017 and November 2017, the Program served 359 individuals, 90 percent of their contractual goal, resulting in accelerated spending. The addition of \$250,000 to the contract, with the term extended through June 30, 2018, will allow the Downtown Partnership to serve 400 new individuals for a projected total of 800 individuals served over the revised contract term (June 1, 2017, to June 30, 2018).

### **AFFORDABLE HOUSING IMPACT**

As San Diegans continue to live in a City-declared housing emergency “shelter crisis,” the need for immediate housing assistance is critical to the well-being of community members. The Family Reunification Program serves this purpose by providing relocation and follow-up services to individuals and families experiencing homelessness. Individuals participating in this program represent some of San Diego’s most vulnerable citizens, as 100 percent of participants are homeless, with low-to-moderate incomes.

### **FISCAL CONSIDERATIONS**

The San Diego City Council awarded \$1,000,000 in City General Funds to the Housing Commission for Homelessness Prevention and Shelter Diversion. Given the Family Reunification Program’s shelter diversion success during the first six months of its contract term, it is recommended that \$250,000 of the City’s General Funds award be allocated to the Family Reunification Program. This additional funding will bring the Family Reunification Program’s total budget for Fiscal Year 2018 to \$394,000, and increase the projected persons served from 400 to 800 at an average cost of \$492.50 per person.

### **EQUAL OPPORTUNITY/CONTRACTING**

The Equal Opportunity Workforce Reports will be submitted for review and approval by the Housing Commission in advance of the execution of any and all contracts concerning this matter. Execution of the contracts is subject to the approval of the Workforce Reports.

### **KEY STAKEHOLDERS and PROJECTED IMPACTS**

Stakeholders for this project include: the Downtown Partnership Family Reunification Program clients and Downtown Partnership as the sub-recipient administering the program. The program is expected to

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have a positive impact on the community because it will provide relocation and follow-up services to 800 otherwise homeless individuals.

**ENVIRONMENTAL REVIEW**

The activities described in the report are not a project as defined in California Environmental Quality Act (CEQA) Section 15378(b)(5) as they are administrative activities of government that will not result in direct or indirect physical changes in the environment and, therefore, are not subject to CEQA pursuant to Section 15060(c)(3) of the State CEQA Guidelines. Nevertheless, they would be categorically exempt under multiple separate provisions of CEQA, including Section 15301 for existing facilities involving negligible or no expansion of the existing use. This determination is not appealable and a Notice of Right to Appeal the Environmental Determination (NORA) is not required. The activity contemplated herein, including operation of the facility, is categorically excluded from the National Environmental Policy Act pursuant to Section 58.35(b)(2) and (3) and exempt per Section 58.34(a)(3) and (4) of Title 24 of the Code of Federal Regulations.

Respectfully submitted,

*Melissa Peterman*

Melissa Peterman  
Vice President  
Homeless Housing Innovations

Approved by,

*Jeff Davis*

Jeff Davis  
Executive Vice President & Chief of Staff  
San Diego Housing Commission

Hard copies are available for review during business hours at the security information desk in the main lobby and the fifth floor reception desk of the San Diego Housing Commission offices at 1122 Broadway, San Diego, CA 92101 and at the Office of the San Diego City Clerk, 202 C Street, San Diego, CA 92101. You may also review complete docket materials in the "Public Meetings" section of the San Diego Housing Commission website at [www.sdhc.org](http://www.sdhc.org).